

RESOLUTION NO. 2311-24

A RESOLUTION OF THE COMMISSION OF PUBLIC UTILITY DISTRICT NO. 1 OF SKAGIT COUNTY, WASHINGTON, ESTABLISHING POSITIONS AND SALARY RANGES FOR NON-UNION STAFF AND SUPERVISING EMPLOYEES.

WHEREAS, R.C.W. 54.12.090 authorizes the Commission to create positions by resolution, and

WHEREAS, the Commission has delegated authority to set position titles to the General Manager, including the creation of new positions with salary ranges created by market research or deletion of positions no longer necessary to the operation of the District; and

WHEREAS, the General Manager has reviewed the organization of the District and established positions for non-union staff and supervisory employees required to efficiently administer the affairs of the District; and

WHEREAS, R.C.W. 54.16.100 requires that the Manager recommend to the Commission salary ranges for said employees; and

WHEREAS, salaries for all employees, *except* the General Manager will be set by the General Manager. Salary for the General Manager will be set by the Commission.

WHEREAS, the General Manager has recommended the salary ranges for such positions become effective January 1, 2025.

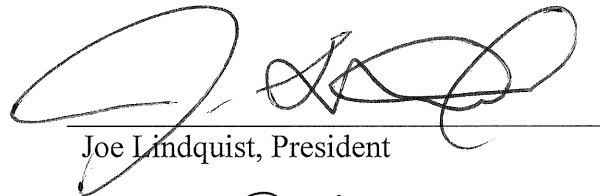
NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Skagit County, Washington, that the Positions and Salary Ranges listed below shall become effective January 1, 2025.

DEPARTMENT/POSITION TITLES	MINIMUM	MIDPOINT	MAXIMUM
Administration			
Executive Assistant/Clerk of the Board	42.25	50.70	60.84
Finance/Customer Service			
A/P Accountant	36.52	43.82	52.58
GL Accountant	39.03	46.84	56.21
Customer Service Supervisor	52.50	63.00	75.60
Finance Manager/Treasurer	73.23	87.87	105.44
Information Technology			
Financial Systems Administrator	51.69	62.03	74.44
IT Desktop Support	38.25	45.90	55.08
IT Manager	71.49	85.79	102.95
IT Systems Administrator	43.03	51.63	61.96
Network Systems Administrator	47.81	57.37	68.84
Community Relations			
Community Relations Manager	71.04	85.25	102.30
Human Resources			
Human Resources Manager	70.59	84.71	101.65
Payroll and HR Admin	41.84	50.21	60.25
Safety			
Safety/Risk Coordinator	51.47	61.76	74.11
Operations			
Distribution Superintendent	63.09	75.71	90.85
Maintenance Superintendent	63.09	75.71	90.85
Operations Manager	71.88	86.26	103.51
Operations Project Manager	46.84	56.21	67.45
Water Quality Lab Analyst/Supervisor	48.61	58.33	70.00
WTP Plant Superintendent	63.50	76.20	91.44

Engineering			
Engineering Administrative Assistant	34.15	40.98	49.18
Asset Analyst	43.34	52.01	62.41
Asset Analyst/GIS	43.34	52.01	62.41
Asset Management Supervisor	55.78	66.93	80.32
Capital Project Engineer	54.72	65.66	78.79
Capital Project Manager	61.11	73.33	88.00
Capital Program Manager	61.11	73.33	88.00
Contract Coordinator	39.07	46.88	56.26
Cross Connection Control Coordinator	43.34	52.01	62.41
Data Technician	30.59	36.71	44.05
Engineering Manager	75.33	90.39	108.47
Engineering Supervisor	64.03	76.84	92.21
Engineering Tech I	34.67	41.60	49.92
Engineering Tech II	39.00	46.81	56.17
Engineering Tech III	43.34	52.01	62.41
Engineering Tech III/Inspector	43.34	52.01	62.41
Engineering Tech IV	47.68	57.21	68.65
Locator Technician	34.67	41.60	49.92
Project Manager	53.70	64.44	77.33
Project Manager-Envir Compliance	53.70	64.44	77.33
Surveyor/Locator II	39.01	46.81	56.17
<p><i>a. Salary Ranges for On-Call, Part-Time Positions: i.e. Flaggers, Surveyors, Maintenance/Grounds, Seasonal Positions and Interns will be determined by market research prior to hiring.</i></p>			

BE IT FURTHER RESOLVED that Resolution No. 2303-23 is hereby superseded.

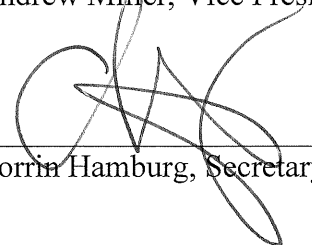
ADOPTED by the Commission of Public Utility District No. 1 of Skagit County, Washington, at a regular open public meeting thereof this 10th Day of December 2024.



 Joe Lindquist, President

ATTEST 

 Andrew Miller, Vice President



 Corrin Hamburg, Secretary