

PUBLIC UTILITY DISTRICT NO. 1 OF SKAGIT COUNTY
BOARD OF COMMISSIONERS

AGENDA
FEBRUARY 24, 2026
4:30 PM

The public is invited to attend in person or via Zoom.

Join meeting via Zoom: <https://skagitpud.zoom.us/j/84039095413?pwd=GjD5tFa8lPxIT4XG3pHu2K66vR7BGr.1>

Meeting ID: 840 3909 5413

Passcode: 030272

Or dial: 1-253-215-8782

Please turn your audio and video off during the meeting. Use the "Raise Hand" feature if you would like to speak during Audience Comments.

If you have a question or comment for the Board, please submit it by 5 p.m. the Monday prior to the meeting by calling (360) 848-4460 or send an email to pud@skagitpud.org

CALL TO ORDER

PLEDGE OF ALLEGIANCE

CONSENT AGENDA

1. Approval of Agenda 2/24/26
2. Approval of Minutes 1/27/26 Regular Meeting
3. Ratification of Vouchers 2/3/26, 2/10/26, and 2/17/26
- ~~4. Voucher Approval 2/24/26~~
5. [Pipeline Relocation at Henson Road Project Acceptance](#)

AUDIENCE COMMENTS

OLD BUSINESS

6. General Manager's Report
7. Engineering Department Update

NEW BUSINESS

INFORMATION

8. [2025 Water Use Efficiency Report](#)
9. Judy Reservoir Data Report

COMMISSIONER COMMENTS

ADJOURNMENT

MINUTES OF THE REGULAR MEETING OF THE COMMISSION
PUBLIC UTILITY DISTRICT NO. 1 OF SKAGIT COUNTY, WASHINGTON

January 27, 2026

The regular meeting of the Commission of Public Utility District No. 1 was held in the Aqua Room of the utility located at 1415 Freeway Drive, Mount Vernon, Washington.

The meeting was called to order at 4:30 p.m. Commissioner Andrew Miller, president; Corrin Hamburg, vice president; and Commissioner Joe Lindquist, secretary, were in attendance.

In attendance were also George Sidhu, Shannon Patiño, Nick Semrau, Kathy White, Krista Lewis, Pete Gilbert, Alistair Boudreaux, Jay Sedivy, Mark Handzlik, Brian Henshaw, Kevin Tate, and Mike Fox.

Participating remotely was Michael (no last name given).

Commissioner Miller led the Pledge of Allegiance.

CONSENT AGENDA

Commissioner Lindquist moved to approve the Consent Agenda for January 27, 2026, as presented.

1. Approval of Agenda 1/27/26
2. Approval of Minutes 1/13/26 Regular Meeting
3. Ratification of Voucher 1/13/26 No. 3221 (\$1,138,625.63)
Accounts Payable Voucher No. 33579-33630 (\$415,485.46)
Electronic Funds Transfer (\$469,262.34)
Payroll Electronic Funds Transfers No. 048346-048429 (\$253,877.83)
Ratification of Voucher 1/20/26 No. 3222 (\$212,864.47)
Accounts Payable Voucher No. 33631-33672 (\$188,456.05)
Electronic Funds Transfer (\$24,408.42)
4. Voucher Approval 1/27/26 No. 3223 (\$1,394,673.26)
Accounts Payable Voucher No. 33673-33722 (\$835,206.23)
Electronic Funds Transfer (\$281,583.72)
Payroll Electronic Funds Transfers No. 048430-048513 (\$277,883.31)

The motion passed unanimously.

4TH QUARTER 2025 FINANCIALS

Finance Manager Henshaw provided an overview of the fourth quarter financials for 2025 that included a review of District funds of \$26.2 million, the Local Government Investment Pool (LGIP) and 2-year treasury rates, new meters, change in meters, consumption comparison, water sales of \$33.4 million, operating expenses of \$19.8 million which is subject to change as invoices continue to be closed out, operating expenses comparison, capital contributions of \$1.9 million, cash flow summary, capital construction, and capital projects.

AUDIENCE COMMENTS

None.

OLD BUSINESS

5. Manager's Report: General Manager Sidhu provided an update on the following:
 - Manager Sidhu attended the WPUDA January Association meetings in Olympia, which included attending the legislative reception on January 14 that allowed an opportunity to speak to legislators. During the session, a legislator stated that water projects would be a priority and that the PUD should submit a water project for a capital budget request. A submission has been made for the WTP generator and the Panorama Storage Tank.
 - The new RO Plant has been delivered and galvanized. It will be stored at the PUD campus until staff are ready to install it in the Spring.
 - The WPUDA Annual Awards application for nominations has opened, including the education scholarship for eligible high school seniors.
 - The Micro-Hydro on 9th and Highland was featured in an article by Waterworld

magazine that recognizes the project as a top 2025 outstanding drinking water project.

- Manager Sidhu and Community Relations Manager Tate are speaking with a representative from AWWA on January 28 for a future write-up in the AWWA Connections magazine.

6. Human Resources Department Update: Human Resources Manager White gave a Human Resources department update on new hires and promotions in 2025, retirements anticipated in 2026, current staffing needs and open positions, completion of union bargaining, a recap of completed large projects in 2025, and goals and priorities for 2026.

NEW BUSINESS

7. Annual Report of Delinquent LUD Assessments: Finance Manager Henshaw gave an overview of the LUDs with outstanding delinquent assessment payments and the process for collecting delinquent assessment payments if the board chooses to take action.

No action was taken.

8. Annual Accounts Receivable Adjustment for Uncollectible Accounts: Finance Manager Henshaw presented the annual request to authorize the general manager to write off uncollectible accounts.

Commissioner Hamburg moved to authorize the general manager to write off \$31,814 from accounts receivable for 2025.

The motion passed unanimously.

INFORMATION

9. Safety Practice and Procedure (SP&P) 3005, Respiratory Safety
10. Safety Practice and Procedure (SP&P) 3014, Electrical Safety
11. Year-to-Date Budget to Actual: December 2025
12. Judy Reservoir Data Report

COMMISSIONER COMMENTS

None.

EXECUTIVE SESSIONS

At 5:15 p.m., Commissioner Miller recessed the regular meeting to enter an executive session to consider the minimum price at which real estate would be offered, as per RCW 42.30.110(1)(c), and stated that the meeting would reconvene at 5:30 p.m.

The executive session ended at 5:30 p.m., and the regular meeting was reconvened.

ADJOURNMENT

Having no further business to come before the board, Commissioner Miller moved for adjournment. The motion passed, and the January 27, 2026, meeting adjourned at 5:30 p.m.

ATTEST

Andrew Miller, President

Joe Lindquist, Secretary

Corrin Hamburg, Vice President

As of February 03, 2026

No. 3224

We, the undersigned Board of Commissioners of Public Utility District No. 1 of Skagit County, Washington, do hereby certify that the merchandise and /or services hereinafter specified have been received and are hereby approved for payment in the amount of \$314,975.54 this 3rd day of February, 2026.

The total is comprised of the following:

Accounts Payable voucher No. from 33723 through 33766 in the amount of \$314,975.54, Electronic Funds Transfer in the amount of \$0.00. Payroll Electronic Funds Transfers and checks No. through in the amount of \$0.00.

Attest:



Manager


Auditor

President

Vice - President

Secretary

Date: 02/03/2026

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Voucher	Claimant	Amount
33723	ALL PHASE ELECTRIC SUPPLY	215.73
33724	ANDREA WALKER	90.70
33725	BLADE CHEVROLET	45,412.10
33726	BUILDERS EXCHANGE OF	136.00
33727	BYK CONSTRUCTION/JOEY DAWSON	950.00
33728	CASE MARINE INC	119,028.00
33729	CERTERRA GEOTEST SERVICES, INC.	12,743.55
33730	CERTIFIED LABORATORIES	384.39
33731	DANIEL H GARCIA	124.18
33732	WA STATE DEPT OF ECOLOGY	150.00
33733	DOUGLAS A STREETER	2,875.00
33734	E&E LUMBER INC	356.22
33735	EKREM HARDWARE	19.02
33736	EMMA MEDINA	225.00
33737	ENDURIS WASHINGTON	1,302.00
33738	ESRI INC	32,857.60
33739	EWING IRRIGATION PRODUCTS INC	27.38
33740	HD FOWLER COMPANY INC	1,925.93
33741	HONEY BUCKET	65.00
33742	THE HOSE SHOP INC	23.58
33743	ICONIX WATERWORKS (US) INC	1,877.10
33744	IDEAL RENT-ALL	581.26
33745	INTERNATIONAL DIOXCIDE INC	34,990.80
33746	IWORKWISE	107.51
33747	KAPTEIN'S ACE HARDWARE	26.56
33748	LAKESIDE INDUSTRIES INC	1,069.40

Voucher	Claimant	Amount
33749	MARTIN MARIETTA MATERIALS	789.43
33750	MILES SAND & GRAVEL	10,882.53
33751	NAPA AUTO PARTS	24.31
33752	NATIONAL SAFETY INC	1,688.90
33753	NORTHSTAR CHEMICAL INC	5,368.09
33754	ORKIN LLC	276.90
33755	OWEN EQUIPMENT COMPANY	3,570.82
33756	PATRICK DAY	306.08
33757	PIAZZA REALTY PROPERTY MANAGEM	105.50
33758	PLATT ELECTRIC SUPPLY	620.32
33759	POMP'S TIRE SERVICE INC	6,497.96
33760	RH2 ENGINEERING INC	2,505.36
33761	SECURITY SOLUTIONS NORTHWEST	2,561.98
33762	SKAGIT FARMERS SUPPLY	52.19
33763	STAHELI TRENCHLESS CONSULTANTS	15,799.43
33764	THE SHERWIN WILLIAMS CO	263.87
33765	TRUEbenefits, LLC	5,500.00
33766	WESTSIDE CONCRETE ACCESSORIES	597.86
		314,975.54


We, the undersigned Board of Commissioners of Public Utility District No. 1 of Skagit County, Washington, do hereby certify that the merchandise and /or services hereinafter specified have been received and are hereby approved for payment in the amount of \$1,193,293.61 this 10th day of February, 2026.

The total is comprised of the following:

Accounts Payable voucher No. from 33767 through 33829 in the amount of \$791,618.33, Electronic Funds Transfer in the amount of \$136,604.87. Payroll Electronic Funds Transfers and checks No. 048514 through 048598 in the amount of \$265,070.41.

Attest:

Kevin Tate

 Manager


 Auditor

 President

 Vice - President

 Secretary

Date: 02/10/2026

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Voucher	Claimant	Amount
33767	ALL PHASE ELECTRIC SUPPLY	201.33
33768	AMERICAN DREAM REAL ESTATE	171.04
33769 - EDI	AMERITAS LIFE INSURANCE CORP	19,726.32
33770	B & H PHOTO-VIDEO INC	139.13
33771	BADGER METER INC	761.99
33772	BALLARD SPAHR LLP	4,639.30
33773 - EDI	BANNER BANK	3,369.62
33774	BEKKI & LOURENCO TARVIN	9.66
33775	BLADE CHEVROLET	405.07
33776	BOSTEC INC	504.60
33777	BRYAN ERNSDORFF	88.51
33778	CASCADE NATURAL GAS	2,609.28
33779	CDW GOVERNMENT INC	13,196.17
33780	CERTERRA GEOTEST SERVICES, INC.	1,538.60
33781	CHOICE GROUNDS CARE	5,843.85
33782	CINTAS	389.60
33783	CINTAS CORPORATION #460	613.45
33784	CITY OF MOUNT VERNON	14,902.46
33785	CITY OF SEDRO WOOLLEY	38,506.00
33786	COMCAST BUSINESS	141.21
33787	CORE & MAIN LP	22,806.81
33788	D.K. SYSTEMS, INC.	233.93
33789	DAVID FOLLIS	80.81
33790	DAVID WASHINGTON	94.06
33791	E&E LUMBER INC	32.59
33792 - EDI	ELECTRONIC FEDERAL TAX PAYMENT	101,362.08

Voucher	Claimant	Amount
33793 - EDI	EMPOWER RETIREMENT	2,100.00
33794	ESTATE OF RAE JEAN MAYER	69.07
33795	FARWEST CORROSION CONTROL COMPANY	176.45
33796	FRONT DESK	550.00
33797	GENE FISHER	209.09
33798	GENERAL PACIFIC, INC.	225,216.00
33799	IWORKWISE	107.51
33800	JP AUTOMOTIVE	691.06
33801	JUNIOR FARMS LLC	108.87
33802	LAKESIDE INDUSTRIES INC	769.32
33803	LINDE GAS & EQUIPMENT INC	1,923.71
33804	LOOMIS ARMORED US LLC	346.40
33805	MARTIN MARIETTA MATERIALS	348.97
33806	MILES SAND & GRAVEL	609.14
33807	Mount Vernon Downtown Association	3,500.00
33808	NORTH HILL RESOURCES	75.50
33809 - EDI	NORTHWEST ADMINISTRATORS	632.70
33810	PLATT ELECTRIC SUPPLY	304.77
33811	PRH - DRH LLC	125.00
33812	PUGET SOUND ENERGY	33,500.36
33813	PURMS JOINT SELF INS FUND	336,934.45
33814	RETAIL LOCKBOX INC.	2,062.92
33815	RICOH USA INC	342.06
33816	SEDRO WOOLLEY AUTO PARTS INC	92.31
33817	SETH PESEK	103.45
33818	SMART SOURCE OF SEATTLE LLC	3,392.27
33819	T-MOBILE	266.80
33820	TACOMA SCREW PRODUCTS INC	346.78
33821	THE DRIFTMIER ARCHITECTS P S	20,756.42
33822	TYSON LACROIX	57.56
33823	UNITY BEHAVIORAL HEALTH CARE	4,220.98
33824 - EDI	WA STATE SUPPORT REGISTRY	273.49
33825 - EDI	WA STATE TREASURER	8,988.77
33826	WAPRO INC	12,114.30
33827	ASTOUND BUSINESS SOLUTIONS LLC	278.12
33828	WESTERN CONFERENCE OF	34,109.24
33829 - EDI	ZIPLY FIBER	151.89
		928,223.20

As of February 17, 2026

No. 3226

We, the undersigned Board of Commissioners of Public Utility District No. 1 of Skagit County, Washington, do hereby certify that the merchandise and /or services hereinafter specified have been received and are hereby approved for payment in the amount of \$307,655.94 this 17th day of February, 2026.

The total is comprised of the following:

Accounts Payable voucher No. from 33830 through 33868 in the amount of \$155,173.69, Electronic Funds Transfer in the amount of \$152,482.25. Payroll Electronic Funds Transfers and checks No. through in the amount of \$0.00.

Attest:



Manager


Auditor

President

Vice - President

Secretary

Date: 02/17/2026

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Voucher	Claimant	Amount
33830	ASSOCIATED EARTH SCIENCES, INC.	25,440.25
33831	B & H PHOTO-VIDEO INC	889.11
33832 - EDI	BANNER BANK	20,217.97
33833	CORE & MAIN LP	7,139.17
33834	D.K. SYSTEMS, INC.	5,535.76
33835	DEVON COOK	5.39
33836	DIMENSIONAL COMMUNICATIONS INC	8,519.61
33837	E&E LUMBER INC	20.97
33838	ESTATE OF VERNON & PATRICIA ABILD	162.82
33839	EWING IRRIGATION PRODUCTS INC	96.91
33840	FARALLON CONSULTING, LLC	925.00
33841	FARMERS EQUIPMENT CO	223.49
33842	GABE BOWEN	110.05
33843	ICONIX WATERWORKS (US) INC	149.48
33844	IDEAL RENT-ALL	465.12
33845	ILYA KOVALYUK	42.08
33846	JOAN KOSGEI	136.21
33847	K&D SERVICES INC	2,838.85
33848	KAREN GARRISON	73.15
33849	LINDE GAS & EQUIPMENT INC	83.49
33850	LORAE SKOOG	69.01
33851	MILES SAND & GRAVEL	213.46
33852	HARRIS COMPUTER SYSTEMS	45,628.25
33853	NAPA AUTO PARTS	20.91
33854	NELSON-REISNER	11,058.57
33855	NORTH HILL RESOURCES	225.01

Voucher	Claimant	Amount
33856	PLATT ELECTRIC SUPPLY	392.55
33857	POMP'S TIRE SERVICE INC	923.39
33858	PUGET SOUND ENERGY	6,859.35
33859	Patrick McClintic	2,568.00
33860	SAFETY, HEALTH & ENVIROMENTAL	3,500.00
33861	SAN JUAN CABLE	115.90
33862	SHANE ANDERSON	211.78
33863	STAHOLI TRENCHLESS CONSULTANTS	23,284.00
33864	USABLUBOOK	486.99
33865	UTILITIES UNDERGROUND LOCATION	530.55
33866 - EDI	WA STATE DEPT OF REVENUE	132,264.28
33867	WASHINGTON PUD ASSOCIATION	5,832.00
33868	WASTE MANAGEMENT OF SKAGIT	397.06
		307,655.94



1415 Freeway Drive | Mount Vernon, Washington 98273 | (360) 424-7104 | SkagitPUD.org

February 24, 2026

MEMORANDUM

TO: Board of Commissioners
FROM: Mark Handzlik, P.E., Engineering Manager
SUBJECT: Pipeline Relocation at Henson Road Project Acceptance

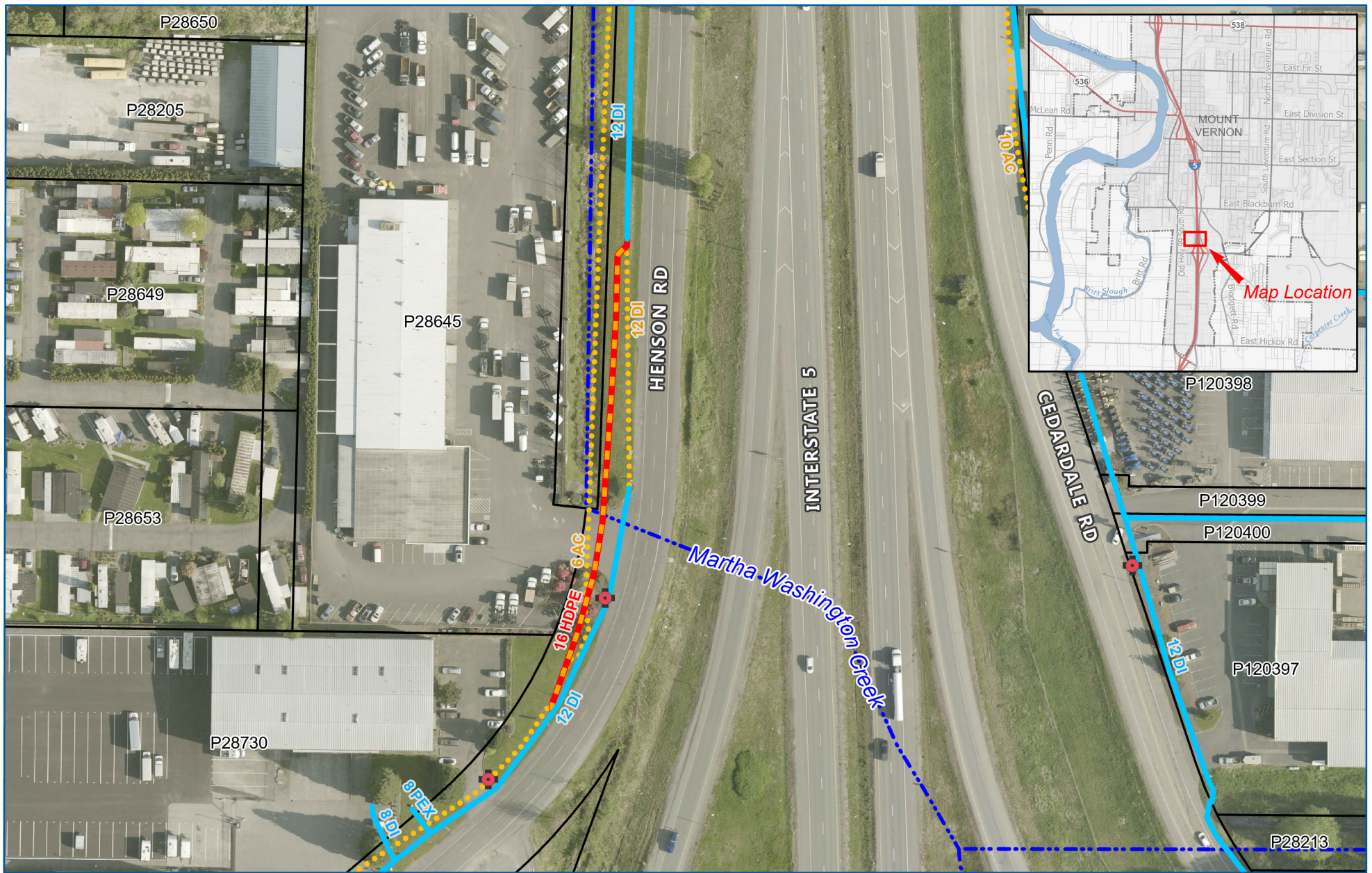
Requested Action:
Acceptance of the Pipeline Relocation at Henson Road Project.

Background:
Name of Project: Pipeline Relocation at Henson Road
Reference: CP 14018
Location: Mount Vernon
Contractor: Earthwork Solutions LLC

Skagit PUD has approved the plans and specifications and has inspected the construction of the Pipeline Relocation at Henson Road. The Engineering Department has received satisfactory pressure and bacteriological test results. All documentation for this project has been completed.

Fiscal Impact:	
Prior year expenses	\$ 137,617.67
2025 Budget	\$ 450,000.00
Total Project Budget	\$ 587,617.67
Final Project Cost	\$ (556,257.67)
Total Grant Reimbursement	\$ 487,203.10
Final project cost to PUD	\$ (69,054.57)

Enclosures: 1. [Map](#)



Pipeline Relocation on Henson Rd at Martha Washington Creek Project Acceptance



0 50 100 200 Feet

NAD 1983 StatePlane Washington North FIPS 4601 Feet
 Author: carson
 1/28/2026

- Tax Parcels
- Hydrant
- DNR Water Courses
- Existing Main
- Awaiting Acceptance
- Abandoned

This map was created from available public records and existing map sources, not from field surveys. While great care was taken in this process, maps from different sources rarely agree as to the precise location of geographic features. The relative positioning of map features to one another results from combining different map sources without field verification.

The PUD #1 of Skagit County disclaims any warranty of merchantability or warranty of fitness of this map for any particular purpose, either expressed or implied. No representation or warranty is made concerning the accuracy, currency, completeness or quality of data depicted on this map. Any user of this map assumes all responsibility for use thereof, and further agrees to hold the PUD #1 of Skagit County harmless from any damage, loss, or liability arising from the use of this map.





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February 24, 2026

MEMORANDUM

TO: Board of Commissioners
FROM: Mark Handzlik, P.E.
SUBJECT: 2025 Water Use Efficiency Report

Requested Action:
Information only.

Background:
Washington’s Municipal Water Use Efficiency (WUE) law directs municipal water suppliers to integrate conservation into their planning, engage in leak detection and reduction, and report annually on progress and performance. Attached is the 2025 Water Use Efficiency Report for the Judy Reservoir system and six satellite systems served by Skagit PUD.

Fiscal Impact:
None.

Enclosures: 1. [2025 Water Usage Efficiency Report](#)

2025 Water Use Efficiency Report



Date: **February 9, 2026**
Project: **Water Use Efficiency**
Prepare By: **Mark Semrau, Capital Projects Manager**
Subject: **Water Use Efficiency Report and Distribution System Loss Calculations**

Skagit PUD manages the largest water system in Skagit County, serving nearly 27,000 metered connections. Approximately 98% of the meters fall within the Judy Reservoir water system, while the remaining 2% are distributed across six satellite systems. All services are metered, with meters 2 inches and larger calibrated every three years.

Skagit PUD updated its water use efficiency goals in 2025. The goals for the next six years are:

1. Reduce consumption from 146 gallons per day per ERU [gpd/ERU] to 138 gpd/ERU by 2030 and 136 gpd/ERU by 2034.
2. Maintain distribution system leakage (DSL) 3-year rolling average at 10% or less of total water supplied annually.

Regarding our WUE goals, the Judy Reservoir water system consumed 142.4 gpd/ERU in 2025, slightly up from 140.7 gpd/ERU in 2024. In addition, the DSL 3-year rolling average for all water systems was below 10%.

The following table presents the distribution system losses (DSL) for the Judy Reservoir water system and the six satellite systems in 2025.

Water System	Total Water Production	Authorized Consumption	2025 DSL	3-Year Rolling Average DSL
Judy Reservoir	2,853,607 Kgals	2,613,681 Kgals	8.4%	9.1%
Alger	11,675 Kgals	10,905 Kgals	6.6%	7.6%
Cedargrove	8,606 Kgals	8,540 Kgals	0.8%	1.0%
Marblemount	4,733 Kgals	4,628 Kgals	2.2%	5.7%
Potlatch Beach	677 Kgals	624 Kgals	7.9%	8.3%
Rockport	3,362 Kgals	3,141 Kgals	6.6%	3.7%
Skagit View Village	4,594 Kgals	4,277 Kgals	6.9%	6.3%

Skagit PUD reaffirmed its Water Use Efficiency goals in 2025, focusing on water-saving device solutions and public education. We encourage the adoption of water-saving devices, such as low-flow toilets, faucet aerators, and efficient showerheads, which provide measurable reductions in water consumption through lower flow rates and improved efficiency. These fixture upgrades typically deliver documented savings of 20-60% for specific end uses. Additionally, we advocate for behavioral changes, including shorter showers, running full loads of laundry and dishes, promptly fixing household leaks, and implementing smart irrigation practices. While these conservation practices are more difficult to quantify precisely, they represent significant qualitative improvements in water-use efficiency and contribute substantially to overall demand reduction. The combination of device-based and behavior-based conservation strategies

creates a multifaceted approach to water preservation that supports our system's long-term sustainability and helps mitigate distribution losses.

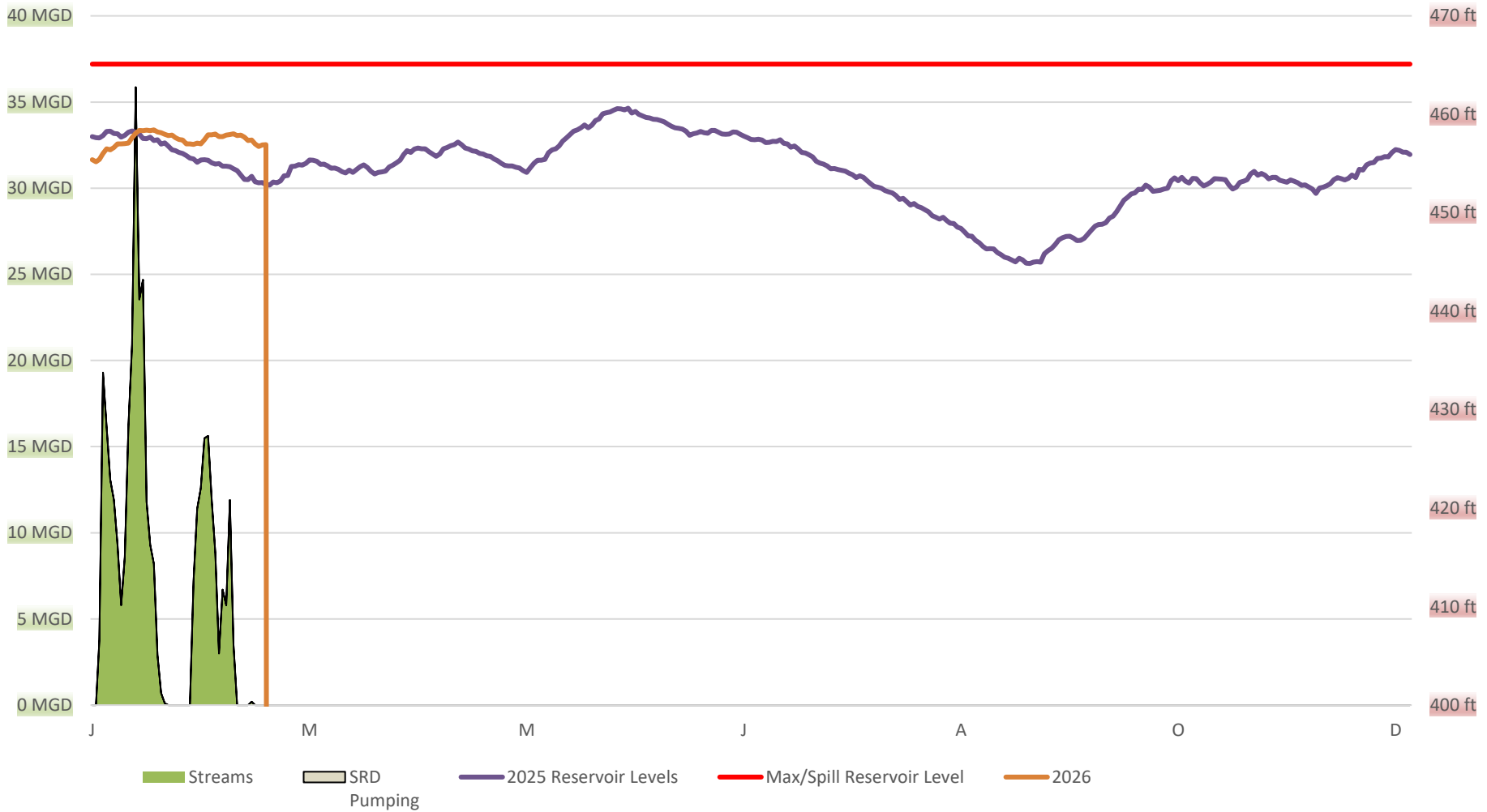
Since 2008, Skagit PUD has partnered with the EPA's WaterSense program to help customers reduce water use through certified products and conservation practices. Customers are encouraged to choose WaterSense-labeled products for efficiency.

The PUD sells low-cost indoor retrofit kits, including a 1½-gpm low-flow showerhead and kitchen and bathroom aerators, for \$11 each.

Its rain barrel program, launched in 2010, promotes water conservation. In 2025, the PUD sold 59 rain barrels, saving an estimated 35,695 gallons. Rain barrels cost \$65 each.

2026 Judy Reservoir Inflows & Elevation

February 11 Elevation:	457.88 (ft)
February 18 Elevation:	456.92 (ft)
Change in Elevation:	-0.96 (- 11.5 Inches)
Spillway Elevation:	465.10
Stream Inflow YTD:	356.18 MG
Skagit River YTD:	0.00 MG



5-YEAR JUDY RESERVOIR ELEVATIONS

