

Public Utility District No. 1 of Skagit County
2022 Professional Services Roster

Public Utility District No. 1 of Skagit County (“PUD”) hereby solicits Statements of Qualifications (SOQ) for the PUD’s Services Roster from consulting firms possessing the required experience and resources needed for any/all of the following Disciplines:

1. Archaeological
2. Wetland Delineation

Statements of Qualifications must clearly demonstrate the ability of the respondent firm(s) in the following Significant Evaluation Factors:

Cover Page (maximum 1 page, include Discipline(s) applying for).

General Information (maximum of 3 pages):

- Overview of Firm (History, Mission, Vision and Goals)
- Proximity to Skagit County
- Project Management Methodology

Discipline Specific Information (maximum of 5 pages) per Discipline as described above):

- Experience of the firm for the submitted Discipline. Provide examples of five projects within the last 10 years, including Scope, Project Team, Specialty Subcontractors and Client Contact.
- Qualifications of the staff currently working/assigned to the discipline.
- Excellence in past performance.

NOTE: Multiple Discipline submittals must be under one cover along with the firm’s General Information. If you are submitting for one Discipline, your SOQ will be a maximum of 9 pages. If you are submitting in two Disciplines, (**label each discipline**) you will submit one SOQ consisting of no more than 14 pages; three Disciplines will be limited to a maximum of 19 pages; and so on.

Firms desiring consideration shall submit one (1) PDF file of Statement of Qualifications to Price@SkagitPUD.org by 5 p.m. on Monday, January 31, 2022.

The PUD will score and rank each firm, within each Discipline, based on the evaluation factors listed above and the PUD’s need. The PUD will then enter into an Agreement for Professional Services with the top ranked firms in each Discipline. A specific scope of work will be written for each project during the year and the PUD will conduct contract negotiations, on a rotating basis, with top ranked firms. The number of firms selected for each Discipline will be at the PUD’s discretion. The PUD is committed to a program of equal opportunity. Minority and women owned businesses are encouraged to apply. This is not a Request for Proposal. Statements of Qualifications will be kept on file for calendar year 2022, or longer at the PUD’s discretion.

Kevin Tate, Acting General Manager