PLEDGE OF ALLEGIANCE

CONSENT AGENDA
1. Approval of Agenda 06/25/19
2. Approval of Minutes 05/28/19 Commission Meeting
3. Approval of Minutes 06/04/14 Work Session
4. Ratification of Vouchers 06/04/19; 06/11/19; 06/18/19
5. Approval of Vouchers 06/25/19
6. Project Approval
   Township Street Apartments (Sedro-Woolley)
   SRD Pump Station, Pump and Motor Refurbishment (Sedro-Woolley)
7. CDW Server Hardware Upgrades-Phase 3 - Action

TREASURER’S REPORT May 2019

AUDIENCE COMMENTS

OLD BUSINESS
8. Manager’s Report
10. PUD Campus Location Assessment – Discussion
11. Strategic Plan Implementation Update and 2019-20 Goals - Discussion

NEW BUSINESS
12. Resolution No. 2261-19 Revolving Fund Maintenance - Action
13. SkagitNET LLC Resolution No. SN 19-02 Authorizing Membership with Enduris - Action
14. Recommendation to Award - McLean Road, Best Road to Wall Street, Phase II Daisy
   Lane Stream Crossing Project - Action
15. Ratification of New Collective Bargaining Agreement - Action

MISCELLANEOUS

COMMISSIONER COMMENTS

EXECUTIVE SESSION – Approximate 30-Minute Duration
Per RCW 42.30.110(1)(c) – Minimum Sale Price of Real Estate

ADJOURNMENT

JUDY RESERVOIR ELEVATION
MINUTES OF THE REGULAR MEETING OF THE COMMISSION
PUBLIC UTILITY DISTRICT NO. 1 OF SKAGIT COUNTY, WASHINGTON

May 28, 2019

The regular meeting of the Commission of Public Utility District No. 1 was held in the Aqua Room of the utility located at 1415 Freeway Drive, Mount Vernon, Washington, on May 28, 2019.

The meeting was called to order at 4:30 PM. Those Commissioners in attendance were: Eron Berg, President; Al Littlefield, Vice President and Joe Lindquist, Secretary. Also in attendance were: George Sidhu, General Manager; Peter Gilbert, Attorney, Brian Henshaw, Finance Manager, and Kim Carpenter, Clerk of the Board; Audience: Judy Littlefield, Andrew Entrikin, Port of Skagit County, Dale Ragan, Steve Riggs, Mount Vernon Fire Marshal; District Employees: Mike Fox, Kathy White, Gary Chrysler, Kevin Tate, Ben Hansen, Luis Gonzalez, Mark Semrau, Brian Henshaw, and Jay Sedivy

Commissioner Berg led the Pledge of Allegiance.

Commissioner Lindquist moved to approve the Consent Agenda for May 28, 2019

- Approval of Agenda 05/28/19
- Approval of Minutes 05/14/19 Commission Meeting
- Approval of Minutes 05/21/14 Work Session
- Ratification of Vouchers 05/21/19
  No. 2861 – Voucher Nos. 15512-15566 ($359,332.46)
- Approval of Vouchers 05/28/19
  No. 2862 – Voucher Nos. 15567-15617, Payroll Check Nos. 26650-56732 ($414,970.46)
- Project Approval – Walton Beverage Fireline (Burlington)

The motion passed unanimously.

Commissioner Berg stated that Items 7 (SkagitNET Update) and 11 (Draft Fire Hydrant Agreement) under Old Business would be moved up on the Agenda to accommodate Andrew Entrikin, Port of Skagit County and City of Mount Vernon Fire Marshal Steve Riggs who are in the audience.

Under Old Business:

- SkagitNet Update – Andrew Entrikin presented an update regarding the $1 million grant/loan application for infrastructure from the Port to the LaConner Marina; distribution within Concrete; plans to apply as SkagitNET for the USDA Federal Reconnect grant program presented hurdles, so the Port is applying for Hamilton to Concrete, Concrete to Rockport and Rockport to the Sauk Suiattle Tribe. Commissioner Berg asked if a letter of support is needed; Mr. Entrikin replied a letter of support would be very helpful.

11. Draft Fire Hydrant Agreement – **Potential Action**

Manager Sidhu stated that the Commission has copies of the draft agreement with revisions highlighted in track changes for items 3A and 7. Discussion
ensued regarding revisions and modifications. Commissioner Lindquist moved to approve the Draft Fire Hydrant Transfer Agreement with modifications to include a period after the word service on page 4, line 4; replace “needs to” with “shall be” Section 3, Item F, page 5, line 5; delete Section 7 Insurance in its entirety. The motion passed unanimously.

Finance Manager Henshaw presented the Treasurer’s Report for the month of April 2019.

There were no audience comments.

Old Business Continued:

8. Manager’s Report Manager Sidhu reported on the following items:

   • Continue to receive calls from property owners on Little Mountain Road and staff is preparing an informational letter to property owners.
   
   • The Document Management System consultant is onsite conducting interviews and a presentation is expected for the Commission in July.
   
   • The next meeting is scheduled for June 11; however, there is a limited agenda. Manager Sidhu stated he would be attending the American Water Works Association (AWWA) Annual Conference, but Community Relations Manager Tate will be available for the meeting. The Commission can choose to either hold the meeting or cancel it. Commissioner Berg requested keeping the meeting on the schedule unless there is nothing for the agenda and will communicate on June 6 to see if there is a need for cancellation.


   Engineering Manager Handzlik presented the quarterly report for Engineering, including updates regarding his attendance at the water reuse conference; Conway I-5 construction schedule; bids for the second phase of the McLean Road, Wall Street to Best Road; Ranney Well decommission and potential fill station site; County notification of Josh Wilson Road widening and pipe relocation; the City has encountered some soils issues so the District portion of the College Way Project has been pushed back until August; condition assessment goals and priorities; raw water pump station; plans and specs for Francis Road are 30% complete; 18th Street are 60% complete, and Mountain View are 60% complete; GIS Asset Management records and contract data base; and launched new static hydraulic model.

10. PUD Campus Location Assessment – Discussion

   Manager Sidhu presented an update following the work session last week stating there was not much to share and proposed having a work session on June 4 at 4:00 PM. Driftmier and New Ventures are working on their parts and will be ready for the work session. The Commission was amenable to a work session from 3:30-5:00 on June 4.

Under New Business:

12. Risk, Resiliency and Emergency Response – Discussion

   Manager Sidhu shared a PowerPoint presentation regarding the requirements
passed down from EPA for emergency response planning, regulatory requirements and level of service, stating his goal is to talk about level of service. DOH requires an emergency response plan and Homeland Security National Infrastructure Protection Plan (NIPP) requires a risk and resilience assessment and certification due dates are December 31, 2020. Manager Sidhu stated that response plans are dictated by the level of goals and objectives of the Commission. Discussion ensued, and Commissioners Berg and Lindquist stated they would like to see the existing Emergency Response Plan.

Under Miscellaneous, Manager Sidhu stated that the Commission has copies of two articles from the Skagit Valley Herald regarding Seattle City Light provision of water to mitigate wells and Skagit County added to State drought emergency declaration.

Under Commissioner Comments, Commissioner Lindquist reported on his attendance at the Skagit Council of Governments (SCOG) and Transportation Committee meetings.

At this time, President Berg recessed the regular meeting to go into executive session per RCW42.30.110(1)(a)(i) and Protected Critical Infrastructure Information (PCII) in accordance with the provisions of Department of Homeland Security 6 CFR Part 29, for an approximate duration of 30 minutes. The meeting was recessed at 5:58 PM.

The executive session convened at 6:02 PM

President Berg reconvened the regular meeting of the Commission at 6:22 PM.

Having no further business to come before the Board, Commissioner Littlefield moved to adjourn the meeting of May 28, 2019 at 6:25 PM. The motion passed unanimously.

Respectfully submitted:

______________________________
Kim Carpenter
Clerk of the Board
MINUTES OF THE WORK SESSION OF THE COMMISSION
PUBLIC UTILITY DISTRICT NO. 1 OF SKAGIT COUNTY, WASHINGTON

June 4, 2019

The work session of the Commission of Public Utility District No. 1 was held in the Aqua Room of the utility located at 1415 Freeway Drive, Mount Vernon, Washington, on June 4, 2019.

Commissioner Berg called the work session to order at 3:30 PM. Those Commissioners in attendance were: Eron Berg, President; Al Littlefield, Vice President; and Joe Lindquist, Secretary. Also, in attendance were: George Sidhu, General Manager; Peter Gilbert, Attorney; and Lee Driftmier; District Employees: Mark C. Handzlik, Kevin Tate, Mike Fox, Gary Chrysler, Wendy LaRocque, Bill Trueman, Brian Henshaw and Kathy White.

1. PUD Campus Location Assessment
   Discussion ensued regarding potential property list for relocation, cost estimates for renovation of existing building and construction of a new building.

At this time, President Berg recessed the work session to go into executive session to discuss the PUD Campus Location Assessment - Potential Property Sale and Acquisition per RCW 42.30.110(b)(c). The meeting was recessed at 3:51 PM.

President Berg reconvened the work session at 4:26 PM.

President Berg adjourned the work session of June 4, 2019 at 4:27 PM.

Respectfully submitted:

George Sidhu
General Manager
June 25, 2019

Board of Commissioners  
Public Utility District No. 1 of Skagit County  
Post Office Box 1436  
1415 Freeway Drive  
Mount Vernon, WA 98273-1436

RE: Project Acceptance

Name of Project: SRD Pump Station, Pump and Motor Refurbishment  
Reference: Project #165  
Location: Sedro-Woolley  
Developer: PUD  
Contractor: RAZZ Construction, Inc.

Gentlemen:

The District has approved the plans and specifications and has inspected the installation of the new water plant within the above project. The Engineering Department has received satisfactory pump, motor and operational test results. All documentation for this project has been completed.

I recommend that the Commission of the District accept this project.

Respectfully submitted,

[Signature]

Mark C. Handzlik, P.E.  
Engineering Manager

cmp

Attachment

cc: George Sidhu, P.E., General Manager  
    Mike Benton, Project Manager
June 25, 2019

Board of Commissioners
Public Utility District No. 1 of Skagit County
Post Office Box 1436
1415 Freeway Drive
Mount Vernon, WA 98273-1436

RE: Project Acceptance

Name of Project: Township Street Apartments
Reference: C.O. # 5042, Project # 3768
Location: Sedro-Woolley
Developer: Turnkey Devco, LLC
Contractor: Colacurcio Brothers, Inc

Gentlemen:

The District has approved the plans and specifications and has inspected the installation of the new water plant within the above project. The Engineering Department has received satisfactory pressure and bacteriological test results. All documentation for this project has been completed.

I recommend that the Commission of the District accept this project.

Respectfully submitted,

Mark C. Handzlik, P.E.
Engineering Manager

cc: George Sidhu, P.E., General Manager
Michael E. Demers, Engineering Technician
June 19, 2019

TO: George Sidhu, P.E., General Manager

FROM: Ben Hansen, Network Systems Administrator

SUBJECT: Server Hardware Upgrades – Phase 3

Requested Action:
Authorize the General Manager to enter into a contract with CDW in the amount of $61,722.80 for the purchase of additional storage hardware.

Background:
The purpose behind this portion of the project is to provide additional storage space, & further improve performance, for our virtualized server environments. Both the production environment and disaster recover site require the same capacity so that we can facilitate a failover, should the need arise.

The District has the need for this additional storage. Over time, we’re seeing an accelerated rate of growth and demand for storage resources. Without a document management system in place, our only option at this point is to add more capacity.

The District has used CDW on multiple occasions in the past and has found them to have exceptional sales and technical staff. CDW assisted us with the build for the new server hardware. Since they were familiar with both the existing and future systems, it made sense to have them help us with our storage needs.

Fiscal Impact:
Funding for this project will come from Line Item 15 of the 2019 Capital Budget. for Server Hardware Upgrades (Program)

kac

Attachment: Fee estimate
## Skagit PUD VNXe 3200 Storage Add-Ons Summary

**Prepared For:** Public Utility District #1  
**Customer #:** 6480737  
**Attention:** Ben Hansen  
**Project:** Skagit PUD VNXe 3200 Storage Add-Ons  
**Date:** 5/20/2019

<table>
<thead>
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<th>Qty.</th>
<th>Description</th>
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<th>Solution One Total:</th>
<th>Solution Two Total:</th>
<th>Solution Total:</th>
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<td>$ 30,861.40</td>
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</tbody>
</table>

Extended Sell

**Solution Total:** $ 61,722.80

---

**Prepared By:** Cathie Prairie (Senior Solutions Architect Support Specialist)  
**Prices are contingent on final pricing approval from Manufacturer**  
**Quote provided based on specification provided by customer. No workload validation has been done.**  
**The terms and conditions provided on this link apply: https://www.cdwg.com/content/cdwg/en/terms-conditions.html**  
**Applicable Taxes and Shipping not shown.**
# Agenda Item #7

## Production VNXe3200 Upgrade SN APM00161411742 Solution Detail

<table>
<thead>
<tr>
<th>Prepared For:</th>
<th>Public Utility District #1</th>
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<tr>
<td>Customer #:</td>
<td>6480737</td>
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<tr>
<td>Attention:</td>
<td>Ben Hansen</td>
</tr>
<tr>
<td>Project:</td>
<td>Production VNXe3200 Upgrade SN APM00161411742 Site</td>
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<td>Date:</td>
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## Quantities, Part Numbers, and Descriptions

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<td>VNXE3200-020U</td>
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<tr>
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## Support

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<td>M-PSM-SWE-002</td>
<td>PROSUPP W/MISSION CRITICAL SOFTWARE (11 mos.)</td>
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</table>

## Pricing Details

- **Hardware Total:** $23,755.72
- **Software Total:** $6,614.51
- **Support Total:** $491.17
- **Solution Total:** $30,861.40

Pricing expires 30 calendar days from date on Proposal

Prepared By: Cathie Prairie (Senior Solutions Architect Support Specialist)

Prices are contingent on final pricing approval from Manufacturer.

Quote provided based on specification provided by customer. No workload validation has been done.

The terms and conditions provided on this link apply: [https://www.cdw.com/content/cdw/en/terms-conditions.html](https://www.cdw.com/content/cdw/en/terms-conditions.html)

Applicable Taxes and Shipping not shown.
## Agenda Item #7
### DR VNXe 3200 Upgrade SN APM00161312815 Solution Detail

**Prepared For:** Public Utility District #1  
**Customer #:** 6480737  
**Attention:** Ben Hansen  
**Project:** DR VNXe 3200 Upgrade SN APM00161312815 Solution  
**Date:** 5/20/2019  
**Submitted By:** Danny Moore  
**Title:** Senior Account Manager  
**Phone:** 866-339-7080  
**E-Mail:** dannmoor@cdwg.com  
**Quote #:** 6002889839 V02

<table>
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<td>Hardware Total: $23,755.72</td>
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<tr>
<td></td>
<td></td>
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<td>Software Total: $6,614.51</td>
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<tr>
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<td></td>
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<td>Support Total: $491.17</td>
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**Pricing expires 30 calendar days from date on Proposal**

*Prepared By: Cathy Prairie (Senior Solutions Architect Support Specialist)*

*Prices are contingent on final pricing approval from Manufacturer*

*Quote provided based on specification provided by customer. No workload validation has been done.*

*The terms and conditions provided on this link apply: https://www.cdwg.com/content/cdwg/en/terms-conditions.html*

*Applicable Taxes and Shipping not shown.*
### Balance of District Funds

<table>
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<tr>
<th>Fund</th>
<th>Amount</th>
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<tbody>
<tr>
<td>General Revenue Fund</td>
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<tr>
<td>Capital Project Construction Fund</td>
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<td>System Development Fund</td>
<td>$4,173,140</td>
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<tr>
<td>Debt Service Fund</td>
<td>$2,414,426</td>
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<tr>
<td>Bond Reserve Fund</td>
<td>$1,505,563</td>
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<tr>
<td><strong>Total Funds</strong></td>
<td><strong>$19,625,077</strong></td>
</tr>
</tbody>
</table>

### Investment of District Funds

| Local Govt Investment Pool        | $15,912,259   |
| Cash                              | $1,221,617    |
| Govt Agencies/ Securities         | $2,491,201    |

**Total Funds** $19,625,077

---

#### Market Value vs. Face Value of Government Securities

- **Fed Natl Mtg Assn (mat 10/19)**
- **Resolute. Funding Corp (mat 7/20)**
- **Face Value**
- **Fed Natl Mtg Assn (mat 8/19) $500k**

#### Rates of Investment Interest Received

- **FNMA**
- **LGIP**
- **RFC**
- **FNMA**
## Resources:

### External Revenue:

- **Water Customer Receipts**: 1,820,074, 1,820,074, 26.49%
- **System Development Fees**: 80,932, 80,932, -54.23%
- **Capital Contributions**: 140,287, 140,287, -8.83%
- **Grants**: 0, 0, 0
- **LUID Assessments, Interest, Penalties**: 14,008, 6,677, 8,654
- **Investment Income**: 14,008, 6,677, 8,654
- **Non-Operating Revenues**: 5,196, 5,196, -77.43%

**Total External Revenue**: 1,979,565, 6,677, 89,586, 278,561, 2,354,389, -38.80%

### Debt Proceeds:

- **Debt Proceeds - DWSRF Loan Draws**: 0, 1,000,405, 0
- **Debt Proceeds - Dept. of Ecology Loan**: 0, 0, 0
- **Debt Proceeds - Bonds**: 0, 0, 0

**Total Debt Proceeds**: 0, 1,000,405, 0

### Transfers from Other Funds:

- **Total Revenue**: 1,979,565, 6,677, 89,586, 278,561, 3,846,818, 2,618,896, 8,936,136

### Operating Expenditures:

- **Operations and Maintenance**: 1,181,508, 1,181,508, 3.01%
- **Utility Taxes**: 91,674, 91,674

**Total Operating Expenditures**: 1,273,182, 0, 0, 0, 1,273,182, 2.76%

### Capital Expenditures:

- **Capital Projects**: 210,221, 49,574
- **Total Capital Expenditures**: 210,221, 49,574

### Debt Service Payments:

- **Principal and Interest Payments**: 182,012, 182,012
- **Federal Tax Credit for 2009B Bonds**: 0, 0

**Total Debt Service Payments**: 182,012, 0, 0

### Transfers to Other Funds:

- **Total Expenditures**: 1,932,858, 49,574, 0, 0, 1,982,432, -45.28%

### Increase (Decrease) in Fund Balance:

- **ERU's**: 17, 38, 38, 53
- **Services**: 12, 25, 31, 24
- **Re-Activations (under 10 years)**: 6, 6, 4, 9
- **Re-Activations (over 10 years)**: 1, 0, 1, 1

**Increase (Decrease) in Fund Balance**: 46,707.38, (42,897), 89,586, 278,561, 371,957, 223,798, (332), 6,990,018
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<th>Resources:</th>
<th>YTD 2018</th>
<th>YTD 2017</th>
<th>YTD 2016</th>
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<tbody>
<tr>
<td>External Revenue:</td>
<td>41.67%</td>
<td>41.67%</td>
<td>41.67%</td>
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<tr>
<td>Water Customer Receipts</td>
<td>24,833,720</td>
<td>8,479,150</td>
<td>7,856,413</td>
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<td>System Development Fees</td>
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<td>Grants</td>
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<tr>
<td>Investment Income</td>
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<td>19,942,336</td>
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<tr>
<td>Non-Operating Revenues</td>
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<td>Total External Revenue</td>
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<td>10,636,652</td>
<td>8,096,196</td>
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<td>Debt Proceeds - Bonds</td>
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<td>Total Debt Proceeds</td>
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<td>Transfers from Other Funds</td>
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<td>1,311,205</td>
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<td>12,688,157</td>
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<td>Uses:</td>
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<td>Capital Projects</td>
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<td>Debt Service Payments:</td>
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<tr>
<td>Transfers to Other Funds</td>
<td>1,311,205</td>
<td>2,089,274</td>
<td>1,407,606</td>
</tr>
<tr>
<td>Total Expenditures</td>
<td>8,203,423</td>
<td>10,923,629</td>
<td>10,947,986</td>
</tr>
<tr>
<td>Increase (Decrease) in Fund Balance</td>
<td>1,769,877</td>
<td>(1,512,742)</td>
<td>7,767,380</td>
</tr>
<tr>
<td>Services sold:</td>
<td>381,527</td>
<td>381,527</td>
<td>381,527</td>
</tr>
<tr>
<td>ERU's</td>
<td>130</td>
<td>113</td>
<td>78</td>
</tr>
<tr>
<td>Services</td>
<td>80</td>
<td>95</td>
<td>86</td>
</tr>
<tr>
<td>Re-Activations (under 10 years)</td>
<td>15</td>
<td>20</td>
<td>34</td>
</tr>
<tr>
<td>Re-Activations (over 10 years)</td>
<td>2</td>
<td>3</td>
<td>2</td>
</tr>
</tbody>
</table>
June 19, 2019

TO: Commission

FROM: George Sidhu, P.E., General Manager

SUBJECT: Strategic Plan Implementation Update and 2019-20 Goals

Requested Action:
Adopt the 2019-20 Implementation Focus as part of the 2018-2022 Strategic Plan.

Background:
The District’s 2018-2022 Strategic Plan was adopted by the Board on June 26, 2018. District staff created an implementation plan to carry out our strategic objectives and have incorporated those objectives into our work products for 2018/19.

The accompanying document shows the 2018/19 Implementation Focus as well as the progress that we have made on each tactic to date. I have also added a column that describes the recommendation for the District’s 2019-20 Implementation Focus.

Fiscal Impact:
None at this time.

kac
Skagit Public Utility District Strategic Plan

Progress Update | For Internal Use Only

June 2019
FOR REFERENCE: SUMMARY OF GOALS AND STRATEGIES

I. CUSTOMER-FOCUSED SERVICES

A. Water
   1. Make prioritized and strategic capital infrastructure investments to maintain existing assets and quality to serve the growing Skagit community.
   2. Steward partnership-based efforts that advance the strategic regional use of water resources.

B. Telecommunications
   1. Invest in the telecommunications infrastructure necessary to securely and efficiently manage our water system and facilitate the extension of broadband infrastructure within Skagit County.
   2. Stay current and decide whether we should enter the telecom industry as a retail provider if public utility districts are given the authority to do so.

C. Sewer
   1. Explore and understand the connection between sewage and reclaimed water.

II. COMMUNICATION WITH THE PUBLIC AND PARTNERS

   1. Strengthen communications and engagements with our customers.
   2. Seek opportunities to engage youth in water-related education.
   3. Ensure our policy-setting and decision-making processes are transparent and easily accessible.
   4. Strengthen our provision of high-quality customer service.
   5. Strengthen our relationships with our partners.

III. INTERNAL OPERATIONS, COMMUNICATION, AND ORGANIZATIONAL DEVELOPMENT

   1. Strengthen internal systems and the use of technology to create efficiencies.
   2. Address our aging District headquarters facility.
   3. Attract, retain, and develop a high-quality workforce.
   4. Improve internal communications throughout the organization.
## IMPLEMENTATION FOCUS FOR 2018/19

### Goals (I.A; I.B; I.C; II., III.)

### Strategies (1., 2., 3..., and bulleted items)

### Tactics (a., b., c... and bulleted items)

### 2018/19 Implementation Focus

### JUNE 2019 PROGRESS

#### I. CUSTOMER-FOCUSED SERVICES

##### A. Water

**Statement of Intent.** Skagit PUD’s core focus is providing water to residential, business, and agricultural customers. We make strategic and sustainable investments to ensure our water rights, infrastructure, and other resources are managed for the benefit of our customers and for the long-term benefit of the region. The most significant contribution we can make to environmental sustainability is by improving the efficiency of our system and by encouraging smart water use among our customers. By making strategic investments to reduce wasted water, we will also diminish our need for finding additional water sources and for making large capital improvements in the future. The District will play a supportive role in addressing the legal availability of water for agriculture and rural land owners.

1. Make prioritized and strategic capital infrastructure investments to maintain existing assets and serve the growing Skagit community.

   a. Refine existing criteria for assessing, prioritizing, and selecting capital projects and operational improvements.
      - Implement and provide additional resources to our asset management system, including development of an economic risk model.
      - Reduce equipment failure rates.
      - Collect data from existing infrastructure at every opportunity, especially main breaks, leak repairs, and low pressure events.
      - Perform regular and routine maintenance on infrastructure to develop a database of information.

   b. Expand the inputs that inform our capital planning.
      - Develop a GIS-based, extended-period, hydraulic model to be used for water system planning, flushing program development, and contaminant transport simulations.
      - Update our Customer Buildout Capacity Analysis

#### 2019/20 Implementation Focus

- Input resources into Cityworks to be used as selection criteria for projects
- Implement network approach for SCADA system data retrieval
### Goals (I.A; I.B; I.C, II., III.)

#### Strategies (1., 2., 3...)  

#### Tactics (a., b., c..., and bulleted items)

<table>
<thead>
<tr>
<th>2018/19 Implementation Focus</th>
<th>JUNE 2019 PROGRESS</th>
<th>2019/20 Implementation Focus</th>
</tr>
</thead>
</table>
| c. Update our Water System Plan and Capital Improvement Program that:  
  - Identifies major capital facilities and components.  
  - Identifies maintenance procedures and replacement criteria.  
  - Establishes a level of service for the system.  
  - Establishes goals for preventative maintenance. |  
  - Obtain updated population figures from Skagit County Growth Management Plan.  
  - Updates to extend Water System plan from 6 to 10 year plan (extend current to 2022) to meet DOH requirements. |  
  - Use updated CIP, budget, and water demand and population forecasts to perform limited update to WSP by Dec 2020. |
| d. Implement SCADA systems to maintain security of our infrastructure [see development of internally-focused fiber network under B. Telecommunications]. |  
  - Equip staff with proper equipment in field to facilitate data collection and leverage existing SCADA for data mining.  
  - Ensure data is in proper format and build databases.  
  - Improve mainline metering.  
  - Focus on Program Based Budgeting (i.e. Pipeline/Infrastructure, Security, SCADA). |  
  - Using Office 365 Tools for better data collection and accessibility  
  - Purchased new mainline meter heads to allow for better reading  
  - Draft mainline meter plan for 560 zone (Eaglemont) complete.  
  - 2020 Budgeting will be done using Programs |  
  - To be continued on an annual basis:  
    - Equip staff with proper equipment in field to facilitate data collection and leverage existing SCADA for data mining.  
    - Ensure data is in proper format and build databases.  
    - Improve mainline metering.  
    - Focus on Program Based Budgeting (i.e. Pipeline/Infrastructure, Security, SCADA). |

### 2. Steward partnership-based efforts that advance the strategic regional use of water resources.

<table>
<thead>
<tr>
<th>2018/19 Implementation Focus</th>
<th>JUNE 2019 PROGRESS</th>
<th>2019/20 Implementation Focus</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Engage local partners and stakeholders in implementing efficient solutions that meet the future water demands of Skagit County communities by utilizing an updated Coordinated Water System Plan.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
  - Routine communication with other municipal partners on needs, population growth forecasts, etc.  
  - Coordinate projects with partners such as the County. |  
  - Engaged in discussions with Anacortes about regional water coordination  
  - Attending SCOG TAC, WSDOT, quarterly CIP mtgs |  
  - Routine communication with municipal partners on regional water use  
  - Coordinate projects with partners |
| b. Foster outreach to partners to identify synergy projects and community development programs [coordinate with efforts under II.5]. |  
  - Budget in 2019 for additional system meters and leak detection equipment. |  
  - Purchased additional leak detection equipment  
  - 560 metering study  
  - Replaced older Sensus meters in Alger |  
  - To be continued on an annual basis:  
    - Budget in 2019 for additional system meters and leak detection equipment  
    - 560 metering study  
    - Replaced older Sensus meters in Alger |
| c. Reduce water waste by making strategic investments in District technology and infrastructure and by increasing our efforts to encourage smart water use among our customers. |  
  - Primary focus for Strategy 2 in 2018/19: Actively participate in the statewide Water Supply Task Force.  
  - Make policy revisions. |  
  - Received funding from the state for design of Little Mountain Road pipeline extension |  
  - Apply for construction funding from the state for the Little Mountain Road Project |
| d. Apply strategic resources to the issue of the legal availability of water for agriculture and rural land owners by continuing to advocate for a state level solution and exploring potential regional solutions. |  
  - Engaged in discussions with Anacortes about regional water coordination  
  - Attending SCOG TAC, WSDOT, quarterly CIP mtgs |  
  - To be continued on an annual basis:  
    - Engaged in discussions with Anacortes about regional water coordination  
    - Attending SCOG TAC, WSDOT, quarterly CIP mtgs |

### B. Telecommunications

#### Statement of Intent.

Investment in telecommunications infrastructure is necessary to the security and effective management of Skagit PUD’s water systems. Skagit PUD is collaborating with the Port of Skagit County on the SkagitNet effort for development of telecommunications services to support the growth and prosperity of the Skagit County community. In these efforts, Skagit PUD will favor the development of wholesale capacity over becoming a retail provider.

#### 1. Invest in the telecommunications infrastructure necessary to securely and efficiently manage our water system and facilitate the extension of broadband infrastructure within Skagit County.
## Goals (I.A; I.B; I.C, II., III.)

### Strategies (1., 2., 3..., and bulleted items)

### Tactics (a., b., c..., and bulleted items)

### 2018/19 Implementation Focus

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<th>a. Develop a fiber and radio network focused on meeting District needs.</th>
<th>Run to Sedro Woolley.</th>
<th>SW fiber project is designed (SkagitNet)</th>
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<td>CIP projections.</td>
<td>Consultant currently designing Burlington to PUD Campus run</td>
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<td>Implementation of a Fiber Optic Capital Program budget to fix and fill gaps with the installation of pipe projects.</td>
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<td>Leverage key network and SCADA infrastructure already in place to build upon.</td>
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</tbody>
</table>

### 2. Stay current and decide whether we should enter the telecom industry as a retail provider if public utility districts are given the authority to do so.

<table>
<thead>
<tr>
<th>a. Monitor policy and market changes and review case studies, lessons learned, and best practices from elsewhere in the state or country.</th>
<th>Education on the financial challenges of retail (keep under review).</th>
</tr>
</thead>
<tbody>
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</tr>
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</tr>
</tbody>
</table>

### C. Sewer

#### Statement of Intent

While Skagit PUD has the legal authority to provide sewer services, we are not seeking to develop this service area. We would, however, be willing to meet regional needs if directed to do so by state and local agencies. We will more actively pursue opportunities to use sewage as a method of increasing water availability and reducing or deferring investment in our water system infrastructure through water reclamation and recycling.

<table>
<thead>
<tr>
<th>1. Explore and understand the connection between sewage and reclaimed water.</th>
<th>Develop understanding of current status of reuse and recycle of consumed water.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Ongoing</td>
</tr>
<tr>
<td></td>
<td>Develop understanding of current status of reuse and recycle of consumed water.</td>
</tr>
<tr>
<td>b. Attend industry conferences to maintain a sense of the sewer industry and how it relates to water rights.</td>
<td>Attend conference.</td>
</tr>
<tr>
<td>---</td>
<td>---</td>
</tr>
<tr>
<td></td>
<td>Mark H. attended water reuse conference in Boise</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>c. Develop a contingency plan for how we would provide sewer services if mandated to do so</td>
<td>Develop contingency strategies.</td>
</tr>
<tr>
<td>---</td>
<td>---</td>
</tr>
<tr>
<td></td>
<td>Asked to consider operation of local sewer system</td>
</tr>
<tr>
<td></td>
<td>Develop contingency strategies.</td>
</tr>
</tbody>
</table>

### II. COMMUNICATION WITH THE PUBLIC AND PARTNERS

#### Statement of Intent

As a service provider and steward of public resources, it is incumbent on us to communicate effectively with our customers, members of the public, and partners.

<table>
<thead>
<tr>
<th>1. Strengthen communications and engagements with our customers.</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Goals (I.A: I.B: I.C, II., III.)</td>
<td>Strategies (1., 2., 3...)</td>
</tr>
<tr>
<td>---------------------------------</td>
<td>--------------------------</td>
</tr>
<tr>
<td>2018/19 Implementation Focus</td>
<td>2019/20 Implementation Focus</td>
</tr>
<tr>
<td>Phase I: Formative Research</td>
<td>• Phase I, II and III thru Step 7 drafted and under review.</td>
</tr>
<tr>
<td>• Step 1: Analyze Situation.</td>
<td>• Board review on ???????</td>
</tr>
<tr>
<td>• Step 2: Analyze Organization.</td>
<td>• Implement Communications Plan by budgeting for specific items and programs in 2020.</td>
</tr>
<tr>
<td>• Step 3: Analyze Publics.</td>
<td></td>
</tr>
<tr>
<td>Phase II: Strategy</td>
<td></td>
</tr>
<tr>
<td>• Step 4: Establish Goals &amp; Objectives.</td>
<td></td>
</tr>
<tr>
<td>• Step 5: Formulate Action &amp; Response Strategies.</td>
<td></td>
</tr>
<tr>
<td>• Step 6: Using Effective Communication.</td>
<td></td>
</tr>
<tr>
<td>Phase III: Tactics</td>
<td></td>
</tr>
<tr>
<td>• Step 7: Communication Tactics.</td>
<td></td>
</tr>
<tr>
<td>• Step 8: Implement Strategic Communications Plan.</td>
<td></td>
</tr>
</tbody>
</table>

2. Seek opportunities to engage youth in water-related education.

| a. Continue outreach to schools and tours of the Water Treatment Plant and source water intakes. |  |
| • Explore ways to enhance Story of Drinking Water program, including partnering with school districts and other agencies for supplemental activities. |  |
| • Integrate Skagit PUD with countywide curriculum used in all schools. |  |
| • School tours completed for 2018-19 |  |
| • Burlington SD will send its entire 5th grade for tours in 2019-20 |  |
| b. Explore opportunities to have a presence and offer internships at regional higher educational institutions, expanding our partnerships over time. |  |
| • Continue to explore internship programs in coordination with BTC for WTP. Aim for at least 2 interns per year (Fall/Spring) beginning in Fall of 2018. |  |
| • Work with treatment plan first, and then consider other departments. |  |
| • Looked at interns for WTP and Safety Dept, but recognized that we need a more solid program and clarity in our staff responsibilities before bringing another intern on board. |  |
| • Develop a more robust internship program with roles and responsibilities more clearly defined. |  |
| • Look at internships in different departments |  |

3. Ensure our policy-setting and decision-making processes are transparent and easily accessible.

| a. Maintain current efforts for making commission meetings accessible and transparent. |  |
| • Ensure meeting documents are uploaded to the website and available to the public in a timely manner. |  |
| • Continue audio recording for meetings. |  |
| • Ensure meeting documents are uploaded to the website and available to the public in a timely manner. |  |
| • Minutes now being taken and posted for work sessions |  |
| • Audio recordings are continuing |  |
| • Vouchers have been added to the meeting packets |  |
| • Reported quarterly to the Board. |  |
| b. Continue to assess public interest and calibrate our investments in this area. |  |
| • Utilize Google Analytics to measure website traffic behavior and content drilldown. |  |
| • Ensure meeting documents are uploaded to the website and available to the public in a timely manner. |  |
| • Continue audio recording for meetings. |  |
| • Utilize Google Analytics to measure website traffic behavior and content drilldown. |  |

Skagit PUD Strategic Plan | Implementation Framework | For Internal Use Only
### Goals

#### Strategies (I.A, I.B, I.C, II., III.)

#### Tactics (a., b., c..., and bulleted items)

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</thead>
<tbody>
<tr>
<td><strong>a. Improve wayfinding signage for the driveway and entrance to the building.</strong></td>
<td>• Conduct an environmental signage audit of facility.</td>
<td>• New signage at Driveway entrance installed.</td>
</tr>
<tr>
<td><strong>b. Begin implementation of a regular customer satisfaction survey.</strong></td>
<td>• Research and assess scope of satisfaction survey.</td>
<td>• Initial contact with potential vendor for pricing.</td>
</tr>
<tr>
<td><strong>c. Increase customer familiarity with payment channels.</strong></td>
<td>• Develop promotional messaging as part of communications plan.</td>
<td>• Messaging included on website banner, newsletter, and highlighted on statements.</td>
</tr>
</tbody>
</table>

### 2019/20 Implementation Focus

#### a. Establish a prioritized plan for strengthening our relationship with partners.
- Coordinate with the County and share updates with the public re who is doing what; schedule; and planned disruptions.
- Continued outreach to agencies.
- Completion and planning of Agency Driven projects, particularly around grant-driven projects.
- Coordinate with the County and share updates with the public re who is doing what; schedule; and planned disruptions.
- Continued outreach to agencies.
- Completion and planning of Agency Driven projects, particularly around grant-driven projects.

#### b. Assess our channels for communicating and sharing information with partners and make strategic improvements to key communication channels.
- Align communication with partners to ensure grant proposals and budgets are in alignment with Skagit PUD project lists.
- Attending SCOG TAC mtgs, WSDOT quarterly mtgs
- Align communication with partners to ensure grant proposals and budgets are in alignment with Skagit PUD project lists.

### III. INTERNAL OPERATIONS, COMMUNICATION, AND ORGANIZATIONAL DEVELOPMENT

#### Statement of Intent.
To provide high-quality services for our customers, it is imperative that we have strong staff and supporting systems.

#### 1. Strengthen internal systems and the use of technology to create efficiencies.
- **a. Identify needs and an appropriate solution for a document or content management system to increase efficiencies for contract approvals and other processes.**
  - Continue Board education on advantages of document management system.
  - Consultant performing interviews of staff, with Board presentation expected in July.
  - Continue Board education on advantages of document management system.
- **b. Learn and implement the full capabilities of core software systems.**
  - Develop 2019 budget using Cayenta.
  - 2019 Budget is in Cayenta
  - Budget reports available to staff
  - Develop 2020 budget using Cayenta.
  - Improve ability of staff to use existing system.
  - Identify and address departmental needs.
  - Improve ability of staff to use existing system.
  - Identify and address departmental needs.
- **c. Establish security and emergency response plans, policies, and procedures.**
  - Review internal capabilities and consider consultants.
  - Develop a level of service report to understand impact of disruptive events study.
  - Discussion regarding emergency response expectations held with Board. Additional information and options will be brought forward.
  - Coordinate with Anacortes to hire consultant to complete EPA Risk and Resiliency report and emergency response planning
- **d. Evaluate the most effective and resource-efficient use of in-house and contracted staffing and resources.**
  - Bargaining process.
  - negotiators at contract renewal.
  - Bargaining process.
- **e. Revisit our Strategic Plan on an annual basis, tracking our progress and ensuring it guides our budgeting and activities.**
  - Revisit Strategic Plan and Implementation Framework.
  - Negotiated a new Collective Bargaining Agreement
  - Scheduled for June/July
  - Revisit Strategic Plan and Implementation Framework.

### Agenda Item #11

Skagit PUD Strategic Plan | Implementation Framework | For Internal Use Only
<table>
<thead>
<tr>
<th>Goals (I.A.; I.B.; I.C., II., III.)</th>
<th>Strategies (1., 2., 3.,...)</th>
<th>Tactics (a., b., c.,... and bulleted items)</th>
<th>2018/19 Implementation Focus</th>
<th>JUNE 2019 PROGRESS</th>
<th>2019/20 Implementation Focus</th>
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<tbody>
<tr>
<td>a. Complete the feasibility study and determine whether the District headquarters should be housed in a new or existing building and at our current site or in a new location.</td>
<td>• Complete feasibility study and make decision on location of new facility.</td>
<td>• Hired NVG to begin site assessment and property search.</td>
<td>• Make decision on location of new facility.</td>
<td></td>
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<tr>
<td>b. Based on this plan, outline the scope, schedule, budget, and funding/financing plan with consideration of the impact on rate payers.</td>
<td>• Find location for new facility.</td>
<td>• Driftmier architects prepared cost estimates for options.</td>
<td>• If at same location, make decision on remodel or new building.</td>
<td></td>
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<tr>
<td>c. Make repairs to the current building as necessary, or use temporary spaces until a permanent solution is in place.</td>
<td>• Pending completion of a. above.</td>
<td>• Pending</td>
<td>• Enter into contract with Architect for completion of Master Planning and design of new facility.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### 3. Attract, retain, and develop a high-quality workforce.

| a. Strengthen our ability to recruit highly capable employees. | • Stay current on staffing trends to develop and update our hiring and recruitment practices, including compensation trends, benefits, and what is desired by the workforce. | • Succession planning | • Succession planning |
| b. Anticipate and plan for pending retirements. | • Implement updates and best practices as appropriate while maintaining a level of consistency with hiring practices. | • (1) Range placement adjustment determinations and review of evaluations for 2019 merit adjustments. | • Perform update of salary comps for non-represented employees |
| | • Identify likely staffing needs for the next five years and beyond considering anticipated retirements. | • (2) Fill key positions remaining within District (Finance Manager, GIS Analyst, other as needed). | • Evaluating needs as openings or retirements occur. |
| | • Develop a succession plan based on identified needs, which can be revised and updated as operations evolve at the District. The succession plan should include evaluation of current staff and opportunities to provide development opportunities where appropriate. | • This will be an ongoing process for the next 5-10 years, and efforts to restructure depend heavily on bargaining process this year and possibly next if extended. | • Change focus and responsibility of positions as openings or retirements occur. |
| | • Continue to evaluate our needs when openings or retirements occur, seeking efficient solutions as conditions change. | | |
| c. Strengthen and systematize our focus on staff development. | • Identify development opportunities by asking staff, reviewing needs identified in the evaluation process, and gathering input from management personnel. | • (1) Develop onboarding plan templates for new staff/transitions to new positions. | • Onboarding template has been distributed to staff for comments |
| | • Establish a staff development process that benefits both employees and the District. | • (2) Staff survey by winter of 2018/2019, in conjunction with review of all evaluations to determine needs for staff development. | • Survey was distributed for recent hires on how to improve Onboarding process |
| | | | • Complete Onboarding Plan template for new positions |

### 4. Improve internal communications throughout the organization.

| a. Increase transparency of internal communication throughout the District. | • Incorporate Mission-Vision-Values in internal communications and all staff meetings. | • Underway | • Incorporate Mission-Vision-Values in internal communications and all staff meetings. |
| b. Use the content of this Strategic Plan to structure internal meetings and communications | • Update staff on progress of Strategic Plan Goals. | • Underway | • Update staff on progress of Strategic Plan Goals. |
| | • Updated staff on all department initiatives at all staff meetings. | | • Updated staff on all department initiatives at all staff meetings. |
| c. Continuing to gather input and suggestions from staff about internal communications. | • Collect input and suggestions from staff. | • Underway | • Collect input and suggestions from staff. |
| | • Evaluate usefulness and quantity of information transferred in meetings and team communications. | | • Evaluate usefulness and quantity of information transferred in meetings and team communications. |
June 25, 2019

TO:       George Sidhu, P.E., General Manager
FROM:     Kevin Tate, Community Relations Manager
          Brian Henshaw, Finance Manager

SUBJECT:  Revision to Resolution No. 2188-11 (Revolving Fund Maintenance)

Requested Action:
Adopt and sign Resolution No. 2261-19 to increase the Revolving Fund from $3,600 to $4,300.

Background:
Customer Service requested that the beginning cash amount of their tills be increased from $100 to $200. The increase would improve our ability to make change for our customers without having to go to the bank. The Revolving Fund Resolution was last modified in August of 2011; therefore, we will also incorporate the following two changes to the resolution:

- Change the name from Skagit Bank to Banner Bank
- Eliminate the $25.00 petty cash fund in finance that is no longer needed

The Finance Department and Auditor Doug Streeter have reviewed and approved the request.

Fiscal Impact:
There is no fiscal impact with this change.

kac
A RESOLUTION OF THE COMMISSION OF PUBLIC UTILITY DISTRICT NO. 1 OF SKAGIT COUNTY, WASHINGTON, AUTHORIZING MAINTENANCE OF THE REVOLVING FUND OF THE DISTRICT

WHEREAS, Public Utility District No. 1 of Skagit County, Washington, maintains a Revolving Fund, as provided for in RCW 54.24.010, for the purpose of carrying out specific functions and attaining certain objectives pertinent to the normal operation of the District’s business; and

WHEREAS, the current maximum balance of said Revolving Fund is Three Thousand Six Hundred Dollars ($3,600.00); and

WHEREAS, the following employees of the District are designated as custodians of the Revolving Fund:

Auditor
Deputy Auditor; and

WHEREAS, the District has determined it beneficial to delineate specific amounts of the revolving fund to be maintained for specific purposes;

NOW, THEREFORE, BE IT RESOLVED that the Revolving Fund is hereby authorized to be maintained as follows:

1. One Thousand Two Hundred Dollars ($1,200) in the form of cash, to be held by District cashiers as starting change funds, in increments of $200 (Two Hundred Dollars) per till. The sixth till will be issued to the Customer Service Supervisor to provide additional change for the cashiers. Customer Service will safeguard the funds on a daily basis. The Auditor and/or Deputy Auditor will verify the funds periodically.

BE IT FURTHER RESOLVED that as of this date the maximum balance of the Revolving Fund is increased to Four Thousand Three Hundred Dollars ($4,300.00), of which Three Thousand One Hundred Dollars ($3,100) will be held at Banner Bank (College Way Branch), Mount Vernon Washington.

BE IT FURTHER RESOLVED that this resolution shall supersede Resolution No. 2188-11.

ADOPTED by the Commission of Public Utility District No. 1 of Skagit County, Washington, at a regular meeting held this 25th day of June 2019.

______________________________
Eron Berg, President

______________________________
Al Littlefield, Vice President

______________________________
Joe Lindquist, Secretary
RESOLUTION NO. 2188-11

A RESOLUTION OF THE COMMISSION OF PUBLIC UTILITY DISTRICT NO. 1 OF SKAGIT COUNTY, WASHINGTON, AUTHORIZING MAINTENANCE OF THE REVOLVING FUND OF THE DISTRICT

WHEREAS, Public Utility District No. 1 of Skagit County, Washington, maintains a Revolving Fund, as provided for in RCW 54.24.010, for the purpose of carrying out specific functions and attaining certain objectives pertinent to the normal operation of the District’s business; and

WHEREAS, the current maximum balance of said Revolving Fund is Three Thousand Six Hundred Dollars ($3,600.00); and

WHEREAS, the following employees of the District are designated as custodians of the Revolving Fund:

Auditor
Deputy Auditor; and

WHEREAS, the District has determined it beneficial to delineate specific amounts of the revolving fund to be maintained for specific purposes;

NOW, THEREFORE, BE IT RESOLVED that the Revolving Fund is hereby authorized to be maintained as follows:

1. Twenty-Five Dollars ($25) in the form of cash, to be held by the Auditor and/or Deputy Auditor, to be used as a petty cash fund for incidental expenses, as allowed by District policy and state law.

2. Five One Thousand Two Hundred Dollars ($51,200) in the form of cash, to be held by District cashiers as starting change funds, in increments of $200 (One Two Hundred Dollars) per till. The sixth till will be issued to the Customer Service Supervisor to provide additional change for the cashiers. Customer Service will safeguard the funds on a daily basis. The Auditor and/or Deputy Auditor will verify the funds periodically.

BE IT FURTHER RESOLVED that as of this date the maximum balance of the Revolving Fund is increased to Three Four Thousand Six Hundred Dollars ($3,64,300.00), of which Three Thousand One Hundred Seventy-Five Dollars ($3,075100) will be held at Skagit State Banner Bank (College Way Branch), Mount Vernon Washington.

BE IT FURTHER RESOLVED that this resolution shall supersede Resolution No. 21388-11.

ADOPTED by the Commission of Public Utility District No. 1 of Skagit County, Washington, at a regular meeting held this 16th day of August, 2011 25th day of June 2019.

Robbie Robertson, President

Al Littlefield, Vice President

ATTEST

Jim Cook, Secretary
Eron Berg, President

Al Littlefield, Vice President

ATTEST

Joe Lindquist, Secretary
June 19, 2019

TO: Commission

FROM: George Sidhu, P.E., General Manager

SUBJECT: SkagitNet Resolution No. SN 19-02

Requested Action:
Sign and execute SkagitNet Resolution No. SN 19-02 authorizing membership with Enduris for the provision of liability insurance and property insurance.

Background:
The District and the Port of Skagit are currently members of Enduris for the purposes of providing liability and property insurance, and it is recommended that SkagitNet also secure such insurance from Enduris.

Included in the packet is Resolution No. SN 19-02 authorizing membership with Enduris for liability and property insurance and a copy of the master agreement from Enduris including a memorandum of insurance coverage.

Fiscal Impact:
The cost to Enduris for this coverage will be $8,333 per year.

kac
SKAGITNET, LLC

RESOLUTION No. SN19-02

A RESOLUTION AUTHORIZING MEMBERSHIP WITH ENDURIS FOR THE PURPOSE OF PROVIDING LIABILITY AND PROPERTY INSURANCE FOR THE COMPANY; APPROVING A MASTER AGREEMENT AND AUTHORIZING EXECUTION THEREOF; AND ACCEPTING A MEMORANDUM OF INSURANCE COVERAGES UNDER SUCH CONTRACT

WHEREAS, SkagitNet, LLC (the “Company”) is authorized, pursuant to Chapters 48.62 and 39.34 RCW, to join with other governmental entities of the State through an interlocal cooperation agreement for the purpose of providing property and liability insurance coverage for the Company; and

WHEREAS, Enduris is a high-quality governmental risk pool authorized to serve local government agencies in the state of Washington; and

WHEREAS, the Members of SkagitNet, LLC, Skagit County PUD No. 1 and the Port of Skagit County, hereby find and determine that the best, most cost-effective means for securing such insurance is to become a member of Enduris.

NOW, THEREFORE, THE FOLLOWING IS RESOLVED:

Section 1. Master Agreement. The form of Master Agreement attached as Appendix A is hereby approved.

Section 2. Subsequent Action. The Manager is hereby authorized and directed to execute the Master Agreement on behalf of the Company, deliver the same to Enduris, and take all other actions prudent and necessary to carry out the intent of this Resolution.

Section 3. Severability. If any provision of this Resolution, or the agreements authorized herein on behalf of the Company, is declared by any court of competent jurisdiction to be contrary to law, such provision shall be null and void and deemed separable from the remaining provisions to assure continuous insurance coverage for the Company.
This Resolution is adopted by the Members as follows: Port of Skagit County on April 9, 2019; and Skagit County PUD No. 1 on April _____, 2019 and shall be immediately effective upon adoption by both Members.

COMMISSION, PORT OF SKAGIT COUNTY

Kevin E. Ware, Commission President

Steven Omdal, Commission Secretary

William Shuler, Commissioner

Date

COMMISSION, SKAGIT COUNTY PUBLIC UTILITY DISTRICT No. 1

Eron Berg, Commission President

Al Littlefield, Commission Vice President

Joe Lindquist, Commissioner Secretary

Date

SkagitNet, LLC
Resolution No. SN19-02
CERTIFICATE OF MEMBER ACTION AND RESOLUTION

I, Steven Omdal, duly elected and qualified Commission Secretary, hereby certify that the attached is a true, correct, and complete copy of the Resolution that was duly adopted at a meeting of the Port of Skagit County on April 9, 2019.

I further certify that the aforementioned Resolution is now in full force and effect without modification or rescission.

Signed this $4^{th}$ day of April 2019.

Signature: [Signature]

CERTIFICATE OF MEMBER ACTION AND RESOLUTION

I, Joe Lindquist, duly elected and qualified Commission Secretary, hereby certify that the attached is a true, correct, and complete copy of the Resolution that was duly adopted at a meeting of the Skagit County PUD No. 1 on April ________, 2019.

I further certify that the aforementioned Resolution is now in full force and effect without modification or rescission.

Signed this ________ day of April, 2019.

Signature: ________________________________
Agenda Item #13

MASTER AGREEMENT

enduris™
WASHINGTON
MASTER AGREEMENT
ENDURIS

ARTICLE 1. NAME OF ENTITY ............................................................................................... 1

ARTICLE 2. PURPOSE ........................................................................................................ 1

ARTICLE 3. DEFINITIONS ................................................................................................ 1
  1. Act .............................................................................................................................. 1
  2. Executive Director .................................................................................................. 1
  3. Agreement ............................................................................................................... 2
  4. Board ....................................................................................................................... 2
  5. Contribution ............................................................................................................ 2
  6. Member ................................................................................................................... 2
  7. Memorandum of Coverage ...................................................................................... 2
  8. Pool ......................................................................................................................... 2

ARTICLE 4. MEMBERSHIP ............................................................................................... 2

ARTICLE 5. BOARD OF DIRECTORS ............................................................................. 3
  1. Administration and Management of the Pool ......................................................... 3
  2. Directors’ Qualifications ........................................................................................ 3
  3. Eligibility and Vacancies ....................................................................................... 3
  4. Term of Directors .................................................................................................. 3
  5. Meetings of the Board of Directors ...................................................................... 3
  6. Executive Committee ......................................................................................... 3
  7. Directors’ Reimbursement .................................................................................. 3
  8. Officers ................................................................................................................. 3

ARTICLE 6. POWERS AND DUTIES OF THE BOARD ..................................................... 4

ARTICLE 7. EXECUTIVE DIRECTOR ............................................................................. 5

ARTICLE 8. LIABILITY OF THE BOARD OF DIRECTORS, OFFICERS, EXECUTIVE DIRECTOR
  SUBCONTRACTORS OR EMPLOYEES ........................................................................ 5

ARTICLE 9. ESTABLISHMENT OF MEMBER CONTRIBUTIONS AND ASSESSMENTS ......... 6

ARTICLE 10. MEMBER’S WITHDRAWAL, CANCELLATION OR TERMINATION ............. 6

ARTICLE 11. MEMORANDUM OF COVERAGE ................................................................ 7

ARTICLE 12. TERMINATION ........................................................................................... 7

ARTICLE 13. MISCELLANEOUS PROVISIONS ................................................................ 7

ARTICLE 14. AGENT AND OFFICE ............................................................................... 9

ARTICLE 15. NOTICE .................................................................................................... 9
MASTER AGREEMENT
ENDURIS

This Agreement is made and entered into by the undersigned Entities who, upon execution of this Agreement, will become Members of Enduris.

WHEREAS, the laws of the state of Washington, specifically Chapter 48.62 RCW, permit various local entities to form together into a pool pursuant to the Interlocal Cooperation Act (Chapter 39.34 RCW) for joint self-insuring and/or for the joint purchase of insurance;

NOW, THEREFORE, the undersigned executes this Agreement in consideration for other Entities executing this Agreement for the purpose of joining and establishing a risk pool known as Enduris. The undersigned agrees to abide by the terms and conditions of this Agreement and all actions taken pursuant to this Agreement. In consideration of the mutual covenants of all signatories to this Agreement it is agreed as follows:

ARTICLE 1. NAME OF ENTITY. The name of the entity created herewith shall be Enduris.

The signatories hereto, together with future signatories, establish a risk pool as authorized by Chapter 48.62 RCW as a separate legal and administrative entity for the purpose of effectuating this Agreement; which pool shall have a perpetual duration and shall continue until terminated pursuant to the terms and conditions of this Agreement.

ARTICLE 2. PURPOSE. The purposes of the pool are: to serve as a risk sharing pool of entities defined in Chapter 48.62 RCW operated and controlled by its members, and to provide stability through financial risk sharing and risk management services responsive to members' needs.

The purpose of this Agreement is to enter into a Master Agreement to form a local government risk pool, to provide for joint or cooperative action by Members relative to their financial and administrative resources for the purpose of providing risk management services and risk sharing facilities to the Members and to the Members' employees, and to defend and protect, in accordance with this Agreement, any Member of the Pool against liability pursuant to the Memorandum of Coverage issued to each Member.

This Agreement shall constitute a contract among those Entities, which shall now or at any time enter into this Agreement and become Members of the Pool.

In no event shall a Member be responsible, jointly or severally, for the liabilities of any other Member.

ARTICLE 3. DEFINITIONS. In the interpretation of this Agreement the following definitions shall apply unless the context requires another interpretation:

1. Act
   "Act" shall mean such Acts of the state of Washington, pursuant to which this Pool is organized, as the same may be amended from time to time.

2. Executive Director
   "Executive Director" shall mean the individual or entity designated by the Board to supervise the administration of the Pool and to perform such additional duties as shall be delegated by the Board.
3. Agreement

"Agreement" shall mean this Master Agreement for Enduris and all of the counterparts subsequently executed.

4. Board

"Board" shall mean the Board of Directors of Enduris.

5. Contribution

"Contribution" shall mean that amount necessary to provide coverage to a Member for a one (1) year period including those amounts necessary to operate and manage the Pool as determined by the Board.

6. Member

"Member" shall mean an Entity participating in Enduris by executing this Agreement.

7. Memorandum of Coverage

"Memorandum of Coverage" shall mean the coverage limits and deductibles as outlined in the Appendix and subsequent amendments thereto.

8. Pool

"Pool" shall mean Enduris, an unincorporated association of all of its Members.

ARTICLE 4. MEMBERSHIP. The membership of the Pool shall consist of Entities who have entered into this Agreement or its counterpart by the governing body duly authorized by law to execute this Agreement, and who have agreed to make their Contributions pursuant to the further provisions hereof. Members agree to the admission of future Members and acknowledge that they shall have no right to object to the addition of such Members provided they are admitted in accordance with the terms hereof. This Agreement shall be automatically renewed unless provisions for withdrawal or termination are applied.

Each Member shall appoint an individual and an alternate to represent the Member with the Pool. That individual shall act as liaison between the Member and the Pool for purposes of relating risk reduction and loss control information, and any other information or instructions concerning the obligations of the Member imposed by this Agreement and the rules and regulations established hereunder. The individual or alternate shall cast, on behalf of the Member, any vote to which the Member is required or permitted to cast.

The obligations of Members of the Pool shall be as follows:

1. To promptly report to the Pool any incident which could result in a claim being made by or against the Member within the Memorandum of Coverage.

2. To cooperate with and institute to the degree possible all loss prevention procedures established by the Board or the Executive Director pursuant to this Agreement.

3. To provide to the Pool such information as needed for rating purposes, including but not limited to a budget legally adopted by the Member for any fiscal year of the Member requested by the Pool.

4. To provide representatives of the Pool access to all records, including financial records and/or properties of the Member provided the Pool or the Executive Director determines the information or access is necessary.
5. To cooperate with the Pool’s attorneys, claims adjusters, the Executive Director and any
employee, officer or subcontractor relating to the purpose and powers of the Pool.

6. To allow attorneys and others employed by the Pool to represent the Member in
investigation, settlement and all levels of litigation arising out of any claims made against
the Member within the Memorandum of Coverage furnished by the Pool.

7. To pay when due all Contributions, deductibles and/or co-payments due or required
pursuant to this Agreement.

ARTICLE 5. BOARD OF DIRECTORS.

1. Administration and Management of the Pool. The administration and management of the
Pool shall be governed by a Board of seven (7) directors; however, the Pool’s Executive
Director shall be a nonvoting member of the Board.

2. Directors’ Qualifications. Directors shall be either:
   a. Elected or appointed officials of a Pool Member;
   b. Employees of a Pool Member; or
   c. Volunteer of a pool member.

3. Eligibility and Vacancies. Should the number of directors become less than seven (7) due to
disqualification, death, incompetence, resignation or other cause, the remaining directors
shall appoint a person or persons to fill such vacancy or vacancies for the unexpired
term(s) thereof so that a Board of seven (7) persons shall be maintained. Any director may
resign by sending a notice of his resignation to the Chair of the Board.

4. Election and Term of Directors. Directors shall be elected in accordance with the terms of
the Bylaws. Directors so elected shall serve for a three (3) year term or until such new
directors are elected. Members may nominate candidates for the terms to be filled
according to rules to be promulgated by the Board. Each Member shall have one (1) vote
which shall be cast either in person or by mail. There shall be no prohibition on election to
successive terms, and election shall be by a majority of those Members voting.

5. Meetings of the Board of Directors. Meetings of the Board shall be held at least four times
per year at such time as it shall prescribe. Any item of Pool business may be considered at
such meetings. Special meetings may be called in the manner set forth in the Bylaws of
Enduris as promulgated by the Board.

6. Executive Committee. The Executive Committee shall consist of the Chair, Vice-Chair, and
the Secretary/Treasurer. The Executive Committee shall inform and direct the Executive
Director on Board policy and shall exercise powers for and on behalf of the Board as it
deems necessary for the prudent operation and management of the Pool until matters
requiring Board action are considered at the next Board meeting.

7. Directors’ Reimbursement. The directors shall be entitled to reimbursement of actual
expenses incurred in the pursuit of Pool business.

8. Officers. By majority vote, the Board, shall select from the directors a chair, vice-chair,
secretary/treasurer as prescribed in the Bylaws.
ARTICLE 6. POWERS AND DUTIES OF THE BOARD. The Board shall be permitted and authorized to perform and carry out, or delegate to others to perform and carry out, on behalf of the Pool, each and every act necessary, convenient or desirable to, and for carrying out the purpose of the Pool, including, but not limited to:

1. Govern the Pool, receive Members' Contributions to the Pool, and settle and pay claims and loss adjustment expenses on behalf of its Members.

2. Make and enter into contracts to conduct and operate the business of the Pool, including, but not limited to, the execution of a management services agreement.

3. Employ agents.

4. Incur debts, liabilities and obligations, but no debt, liability or obligation so incurred shall be the debt, liability or obligation of any Member to this Agreement.

5. Sue or be sued in its own name, and prosecute and defend claims.

6. Acquire, hold or dispose of personal and real property.

7. Advise Members on loss control guidelines and procedures, and provide them with risk management services, loss control and risk reduction information.

8. Purchase reinsurance and/or excess insurance and enter into such excess risk sharing pools as may be available and deemed desirable for the protection of the Members and/or the Pool itself.

9. Invest Pool funds in securities and investments in a prudent and lawful manner.

10. Promulgate policies and regulations for the general operation of the Pool.

11. Take such action as is necessary to terminate the participation of any Member that fails to comply with the reasonable requirements of the Board concerning contractual obligations.

12. Provide surety and/or fidelity bonds, as may be available, for directors, officers and all persons charged with the custody or investment of Pool monies.

13. Appoint an Executive Director who will provide for the management and operation of any joint self-insurance pool established by the organization.

14. Provide insurance coverage for those claims which the organization plans to jointly self-insure, such coverage to be effective only in the event of the exhaustion of the joint self-insurance pool's resources for a given fiscal period.

15. Establish deductibles and/or limits to any coverage that is provided.

16. Provide an annual report of the operations of the organization to the participating entities, the state risk manager and the state auditor's office.

17. Contract or otherwise provide for risk management and loss control services.
18. Contract or otherwise provide legal counsel for the defense of claims and/or other legal services.

19. Consult with the state risk manager.

20. Jointly purchase insurance coverage in such form and amount as the organization’s participants may by contract agree.

21. Establish an associate membership program pursuant to guidelines issued by the State Risk Manager and Chapter 48.62 RCW.

22. Possess any other powers and perform all other functions reasonably necessary to carry out the purposes of this Agreement.

**ARTICLE 7. EXECUTIVE DIRECTOR.** The Board may hire an Executive Director and delegate the day-to-day management of the Pool to said Executive Director.

The Board shall receive, at least quarterly, a report from the Executive Director. The nature and details of the report shall be established by the Board and shall be in addition to or supplemented to any reports that the Executive Director shall be required to file with any regulatory authority having jurisdiction over the Pool.

**ARTICLE 8. LIABILITY OF THE BOARD OF DIRECTORS, OFFICERS, EXECUTIVE DIRECTOR, SUBCONTRACTORS OR EMPLOYEES.** The directors and officers of the Pool and the Executive Director, its directors, officers, employees and subcontractors shall:

1. Use reasonable and ordinary care in the exercise of their duties hereunder.

2. Be afforded all of the privileges and immunities that attach generally to governmental officers.

3. Not be liable for, and be held harmless and defended by the Pool, for any act of negligence, any mistake of judgment or any other action, made, taken or omitted in good faith unless the same is the result of a willful act done in bad faith.

4. Not be liable for any loss incurred through investment of funds or failure to invest such funds, unless the same is the result of a willful act done in bad faith.

The Pool may purchase, subject to availability and cost, insurance providing coverage for directors, officers and the Executive Director.

The undersigned agrees that the funds of the Pool shall be used to hold harmless and defend any Pool director, officer, Executive Director or employees (including its officers) for any act or omission taken or omitted in good faith by the Board, the Executive Director, or Pool’s employees relating to or arising out of the conduct of Pool business. This obligation shall be considered an expense of the Pool.

No covenant or agreement contained herein shall be deemed to be the covenant or agreement of any member of the Board or the Executive Director nor any of its employees (including its officers) and none of such persons shall be subject to any personal liability or accountability by reason of the acceptance of a position or the undertaking of the performance of any of the responsibilities or
obligations or duties contemplated in the carrying out of this Agreement, whether by virtue of any construction, statute or rule of law.

**ARTICLE 9. ESTABLISHMENT OF MEMBER CONTRIBUTIONS AND ASSESSMENTS.** The Board shall set the Contribution of each Member based on that Member’s Memorandum of Coverage taking into account the type and scope of coverage, the experience of that Member, independent actuarial evaluation and reasonable expenses for operation of the Pool including the establishment and maintenance of reserves. In the event that the annual independent financial audit determines there to be an adverse loss in any given year, and the Board determines that insufficient funds are available from the risk surplus account, a Member may be assessed their pro rata share, based on their Contribution, of such loss if they were a Member of the Pool in such year of loss.

**ARTICLE 10. MEMBER’S WITHDRAWAL, CANCELLATION OR TERMINATION.**

1. Members agree to continue membership for a period of not less than one (1) full policy year. At the conclusion of a policy year, a Member who has given sixty days (60) prior written notice to the Pool may withdraw at policy year-end. All notices received by Enduris stating an intention to withdraw from the program, or notification that the member is exploring the possibility of withdrawal, either conditional or unconditional, will be considered a notice to withdraw from the pool. When any member gives notice to withdraw or intent to withdraw as described in this section, the Member is not eligible to participate in the next policy coverage period and must wait a minimum of one year before making application to re-join the Enduris program. Upon notification of withdrawing from the pool, the withdrawing Member equity is forfeited to the remaining Members of the pool.

2. The Pool may, by an affirmative vote of a two-thirds (2/3) majority of the Board and by providing a Member sixty (60) days prior written notice, cancel that Member’s participation in the Pool effective at the end of any year for failure to implement the loss reduction/risk control policies of the Pool and/or failure to continue to meet the underwriting criteria of the Pool or the excess carrier.

3. In the event a Member withdraws under subparagraph 1 above or is canceled under subparagraph 2 above, it shall thereafter be the responsibility of the Pool to defend, settle and pay claims within the scope and limits set forth in the canceled Member’s Memorandum of Coverage in effect on the date of the occurrence out of which such claim arose. This provision shall apply solely to claims which occurred during a Member’s participation and evidenced by the Member’s Memorandum of Coverage.

4. Any Member failing to make Contributions, deductibles and/or co-payments when due as required by this Agreement shall be terminated from the Pool effective on the date the Contribution was due and upon that effective date of termination all coverages and benefits hereunder shall cease. If the Member shall subsequently submit its Contribution, the Board may at its discretion, reinstate such membership.

5. Any Member terminated or withdrawing from the Pool shall be liable pro rata for any assessments levied against Members for any year in which that Member belonged to the Pool as if they were still a Member.

6. If a Member ceases to exist legally, then their obligation to the initial one (1) year commitment ceases. However, the obligation for assessments under subparagraph 4 of this Article shall remain.
7. Organizations that leave Enduris forfeit any and all accumulated assets to the remaining members of the pool.

ARTICLE 11. MEMORANDUM OF COVERAGE.

1. The Pool will provide a Memorandum of Coverage to each Member upon joining the Pool and will make or secure payment on behalf of each Member under criteria and procedures to be established for the payment of claims as provided in the Member's Memorandum of Coverage. A Member may, with the approval of the Executive Director, add additional parties provided it is the Member's obligation or prerogative to provide coverage for such additional named party.

2. The Pool may obtain excess insurance or reinsurance.

3. In the event that a claim or a series of claims exceed the amount of protection provided by the Member's Memorandum of Coverage, or in the event that a claim or a series of claims should exhaust the self-insured retention and the excess limit, then payment of valid claims shall be the sole and separate obligation of the individual Member or Members against whom the claim was made and perfected by litigation or settlement or otherwise.

4. The Board may make changes in the Memorandum of Coverage, the amount of protection or retention by the Pool upon consideration of the needs and requirements of Members, loss experience, the kind and amounts of reinsurance or other excess coverage available and any such changes shall require a two-thirds (2/3) majority of the Board. Where the Board takes such action immediate notice after the taking of such action shall be sent to all Members (or their representatives) together with a replacement or updated Appendix to reflect the changes made.

ARTICLE 12. TERMINATION. The Pool shall terminate at such time as two-thirds (2/3) of the Members vote for such termination. A vote for termination must occur at least ninety (90) days prior to the end of the Pool's fiscal year in which the termination is to take effect. Termination shall take effect on the last day of the applicable fiscal year. After a vote to terminate, the Board shall commence with the orderly liquidation of the Pool's business and shall complete the same as promptly as possible. During such period of liquidation the Pool shall continue to pay claims and losses incurred within the Memorandum of Coverage until all funds of the Pool are exhausted.

After payment of all claims and losses, any remaining funds held by the Pool shall be paid to all Members of the Pool at the time of the vote of termination, pro rata based on Contribution.

No Member shall be responsible for any claim, claims, judgment or judgments against any other Member or Members. However, if upon termination of the Pool the remaining assets of the Pool are insufficient to satisfy indebtedness of the Pool (excluding claims or judgments against the Members), such deficiency shall be made up by assessments against Members of the Pool by a fair and reasonable method established by the Board.

ARTICLE 13. MISCELLANEOUS PROVISIONS.

1. The provisions of this Agreement shall be interpreted pursuant to the laws of the state of Washington.

2. This Agreement may be executed in duplicate originals or counterparts now or at any time in the future.
3. No waiver of any breach of this Agreement or any provision herein contained shall be deemed a waiver of any preceding or succeeding breach thereof or of any of the other provisions herein contained. No extension of time for performance of any obligation or act shall be deemed an extension of time for performance of any other obligations or acts.

4. The provisions of this Agreement shall be deemed severable and if any provision or part thereof is held illegal, void or invalid under applicable law, such provision or part may be changed to the extent reasonably necessary to make the provision or part, as so changed, legal, valid or binding. If any provision of this Agreement is held illegal, void, or invalid in its entirety, the remaining provisions of this Agreement shall not in any way be affected or impaired but shall remain binding in accordance with their terms and this Agreement shall be so interpreted.

5. This Agreement and the Memorandum of Coverage contain the complete Agreement between the parties and no representations or oral statements made or heretofore given shall constitute a part of this Agreement.

6. This Agreement may be altered or amended only by amendments duly adopted in accordance with the terms and conditions of this Agreement; provided, however, that the Memorandum of Coverage may be amended from time to time to reflect the exposures of each Member and such changes shall be exempted from the preceding terms of this subparagraph.

7. This Agreement may be amended by the Board with the approval of two-thirds (2/3) of the directors; all Members agree to properly execute and adopt amendments so approved.

8. The Pool shall maintain a fiscal year ending August 31.
ARTICLE 14. AGENT AND OFFICE. The agent of the Pool for service of notice shall be Enduris, attention Executive Director. The office of Enduris shall be 1610 S. Technology Boulevard, Suite 100, Spokane, Washington 99224.

ARTICLE 15. NOTICE. All notices required to be given under this Agreement shall be in writing and sent certified mail return receipt requested with postage prepaid. Notices by a Member to the Pool shall be sent to the address in Article 14 to the attention of the Executive Director. Notices to any Member shall be sent to the representative of the Member at the Member's last known address.

In the event that any party to this Agreement desires to change its address, notice of change of address shall be sent to the other party in accordance with the terms and provisions of this Article.

IN WITNESS WHEREOF, this Agreement was executed on the _____ day of __________, 20____, by the undersigned duly authorized officer of Enduris indicated below.

Name of Entity ____________________________________________

Authorized Signature _____________________________________

Title: __________________________________________________

Accepted for Enduris

Authorized Signature _____________________________________

Executive Director on behalf of all other current and future signatories
ARTICLE 14. AGENT AND OFFICE. The agent of the Pool for service of notice shall be Enduris, attention Executive Director. The office of Enduris shall be 1610 S. Technology Boulevard, Suite 100, Spokane, Washington 99224.

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Name of Entity ________________________________

Authorized Signature __________________________

Title: ________________________________

Accepted for Enduris

Authorized Signature __________________________

Executive Director on behalf of all other current and future signatories
June 18, 2019

TO: George Sidhu, P.E., General Manager

FROM: Mark Handzlik, P.E., Engineering Manager

BY: Mark Semrau, P.E., PMP, Capital Projects Manager

SUBJECT: McLean Road, Best Road to Wall Street, Phase II
Daisy Lane Stream Crossing Project

Requested Action:
Authorize the General Manager to enter into a construction contract with SRV Construction, Inc., in the amount of $1,690,225.75 for the McLean Road, Wall Street to Best Road, Phase II and the Daisy Lane Stream Crossing projects.

Background:
The Capital Improvement Plan in the 2013 Water System Plan identified McLean Road as a priority pipeline replacement project. The project concept included the construction of a new 12-inch diameter pipeline to replace the existing small-diameter AC pipes. The new pipeline would improve system pressures and capacity to the westerly extent of the District distribution system.

In 2018, Skagit County Public Works notified the District of their intent to overlay McLean Road in two phases starting in 2018 and completing in 2019. A newly paved road would impose a pavement cutting moratorium on McLean Road and would delay our project an additional six years.

Through negotiation, the County agreed to delay their paving project until 2019 and 2020 to provide the District an opportunity to replace the pipelines before the overlay projects. The District completed the first pipeline replacement from Beaver Marsh Road to Wall Street in 2019. This project will complete the second half of the pipeline replacement from Best Road to Beaver Marsh Road.

The Daisy Lane Stream Crossing project is within the southerly extent of the District’s service area east of Conway. The pipeline along Daisy Lane conveys water from the Hermway Heights Tank to the surrounding rural residential community. A portion of this pipeline that crosses Bulson Creek has been exposed due to stream erosion. This horizontal directional bore project will correct this condition and improve reliability of the pipeline system.
Bids were opened on June 18, 2019, at 10:00 am. The bid results are as follows:

<table>
<thead>
<tr>
<th>Ranking</th>
<th>Company</th>
<th>Total Bid Amount including Sales Tax</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Engineer's Estimate</td>
<td>$2,282,745.88</td>
</tr>
<tr>
<td>1</td>
<td>SRV Construction, Inc.</td>
<td>$1,690,225.75</td>
</tr>
<tr>
<td>2</td>
<td>Interwest Construction, Inc.</td>
<td>$1,849,549.59</td>
</tr>
<tr>
<td>3</td>
<td>Marshbank Construction, Inc.</td>
<td>$2,094,555.61</td>
</tr>
<tr>
<td>4</td>
<td>Faber Construction Corp.</td>
<td>$2,136,358.15</td>
</tr>
</tbody>
</table>

SRV Construction was the apparent low bidder after the bid opening with a submitted bid of $1,690,225.75.

One note; upon review of the bid proposals, it was determined that Faber Construction made a mathematical error when calculating the Washington State sales tax. Based on Section 6.01 of the Instructions to Bidders, in the case of a mathematical conflict, the Owner will make an adjustment to the unit price extension based on the unit price. The mathematical correction still resulted in Faber Construction being the highest bidder, and therefore, irrelevant to the bid results.

**Fiscal Impact:**
Funding for this project will come from funding allocation in the 2019 Capital Improvement Plan, Budget Line Item No. 19, McLean Road Pipeline and Budget Line Item 22, Daisy Lane Directional Drill.

kac

Attachment: Project Overview Map
Agenda Item #14

McLean Road Project
Phase One and Two

Phase One Complete
2019

Phase Two
2019