AGENDA
March 22, 2022
4:30 p.m.

The public is invited to attend in person or via Zoom. Face coverings are required for in-person audience members.

Join our meeting https://skagitpud.zoom.us/j/83210220786?pwd=cTNTQW10c3UrQ3kzdW5kbGJWdVNsUT09
Meeting ID: 832 1022 0786
Passcode: 160890
Or dial: 1-253-215-8782

Please turn your audio and video off during the meeting. Use the "Raise Hand" feature if you would like to speak during Audience Comments.

If you have a question or comment for the Board, please submit it by 5:00 p.m. the Monday prior to the meeting by calling (360) 848-4460 or send an email to pud@skagitpud.org

PLEDGE OF ALLEGIANCE

CONSENT AGENDA
1. Approval of Agenda 3/22/2022
2. Approval of Minutes 3/8/2022 Work Session
3. Approval of Minutes 3/8/2022 Regular Meeting
4. Project Acceptance
   a. Mount Vernon High School Old Main Building, Mount Vernon
   b. Quality Seafood Service LLC, Burlington
5. Ratification of Vouchers 3/15/2022
6. Voucher Approval 3/22/2022

AUDIENCE COMMENTS

OLD BUSINESS
7. Manager’s Report
8. Safety Department Update
9. PUD Campus Facility Update

NEW BUSINESS

INFORMATION
10. Judy Reservoir Data Report

COMMISSIONER COMMENTS

EXECUTIVE SESSION
- Discuss a potential land purchase – Per RCW 42.30.110(1)(b): Approx. 15-30 Minute Duration

ADJOURNMENT
MINUTES OF THE SPECIAL MEETING/WORK SESSION OF THE COMMISSION
PUBLIC UTILITY DISTRICT NO. 1 OF SKAGIT COUNTY, WASHINGTON

March 8, 2022

The meeting was held in person and virtually via Zoom.

Commissioners Appearing: Joe Lindquist, Germaine Kornegay, Andrew Miller

Staff Appearing In-Person: Mark Handzlik, Bill Trueman, George Sidhu, Mike Demers, Shannon Patiño, Luis Gonzalez.

Staff Appearing Remotely: Pete Gilbert, Alistair Boudreaux, Kevin Tate, Courtney Shilling, Sam Shipp, Sally Saxton, Chris Shaff.

Commissioner Lindquist called the work session to order at 2:31 p.m.

General Manager George Sidhu introduced the agenda item, and Mark Handzlik, Engineering Manager, opened the discussion regarding the Montborne Tank.

Montborne Tank Discussion:
Engineering Manager Mark Handzlik provided an overview of Skagit PUD’s system development fees and equitable procedures for funding the Montborne tank. Also discussed were potential options for connecting the Montborne Tank to other PUD infrastructure such as the Little Mountain Rd pipeline.

ADJOURNMENT
With no further business to come before the Board, the work session was adjourned at 3:37 p.m.

Joe Lindquist, President

ATTEST

Andrew Miller, Secretary Germaine Kornegay, Vice President
MINUTES OF THE REGULAR MEETING OF THE COMMISSION
PUBLIC UTILITY DISTRICT NO. 1 OF SKAGIT COUNTY, WASHINGTON
March 8, 2022

The regular meeting of the Commission of Public Utility District No. 1 was held in the Aqua Room of the utility located at 1415 Freeway Drive, Mount Vernon, Washington, with masks and social distancing.

The meeting was called to order at 4:30 p.m. Commissioners in attendance were: Joe Lindquist, president; Germaine Kornegay, vice president; and Andrew Miller, secretary.

Also, in attendance were: Sara Young, Jay Sedivy, Kathy White, Nick Semrau, Shannon Patiño, Luis Gonzalez, Mike Demers

Participating remotely were: Mike Fox, Alistair Boudreaux, Bill Trueman, Kevin Tate, Pete Gilbert, JP, Ryan Anderson, Sally Saxton, Sharon Mataya, Patrick Haveman, David Lindsey, CS

Commissioner Lindquist led the Pledge of Allegiance.

CONSENT AGENDA
Commissioner Kornegay moved to approve the Consent Agenda for March 8, 2022, as presented.

1. Approval of Agenda 3/8/22
2. Approval of Minutes: 2/22/22 Regular Meeting
3. Approval of Minutes: 3/2/22 Work Session
4. Ratification of Voucher 3/1/2022 No. 3021 ($385,999.63)
   Accounts Payable Voucher No. 22999 - 2306 ($170,398.86)
   Electronic Funds Transfer ($10,778.70)
   Payroll Electronic Funds Transfers and Checks No. 035896 - 036063 ($204,822.07)
5. Voucher Approval 3/8/22 No. 3022 ($391,782.62)
   Accounts Payable Voucher No. 23037 - 23101 ($297,920.18)
   Electronic Funds Transfer ($93,862.44)

The motion passed unanimously.

SKAGITNET UPDATE
Port of Skagit Executive Director Sara Young provided an update on SkagitNet’s Fiber Backbone construction project segments 5, 6, and 7, existing project funding and continuous efforts for more grant funding, supply chain issues for obtaining fiber optic cables, the Snohomish County highway 530 construction and its potential for creating a redundant loop connecting Skagit and Snohomish Counties, the Fir Island project, Wave and Ziply’s interest in operating an open access service, and smaller ongoing projects. Executive Director Young answered questions throughout the presentation.

AUDIENCE COMMENTS
David Lindsey, a local developer, asked for clarification regarding potential PUD policy adjustments towards regional efficiencies and whether the PUD was looking to front construction costs and bill developers incrementally or if there would be a latecomer fee, and if broadband would be integrated. A brief discussion ensued.

OLD BUSINESS
6. Manager’s Report: General Sidhu provided an update on the following:
   - The latest House vote to fund transportation projects using the Public Works Assistance Account revolving funds that will result in less funding for utility and city infrastructure projects.
   - The recent meeting between Manager Sidhu, Communications Manager Tate, and Congressman Larsen’s staff to discuss the State Culvert relocation projects and request funding assistance from local legislators. Manager Sidhu also highlighted potential state funding for these projects.
   - Disconnection cycle highlights including customers signing up for payment arrangements, Community Action pledging $55k for Skagit PUD customers, and only 8 of 221 customers remaining disconnected. Commissioner Kornegay inquired about
the ability to monitor customers who were disconnected to assess progress after disconnection leading to a brief discussion.

- Department updates including interviews taking place for the open positions in the Maintenance department, the start of the IT department’s new Desktop Support Technician Nick Semrau, the recent Newsletter addressing ways to reduce leaks and information on the new leak adjustment policy, and the transmission line project including the Old Day Creek Road closure and Nookachamps Creek drilling.
- A capital project site tour that is scheduled for Thursday, March 17.
- The required Cybersecurity training for Skagit PUD employees.

7. Operations Department Update:
Operations Manager Mike Fox provided an Operations Department update on Water Treatment Plant operations, the Best Tasting Water Contest on March 23 at 5 p.m., Distribution department operations, Meter department operations, flushing and leak detection, Maintenance department operations, S.R.D generator installation, chemical feed lines, tank vent repairs, PUD fleet, yard security, and security improvements.

8. Governor Inslee’s Covid-19 Changes and their Impact on District Operations
Manager Sidhu addressed Governor Inslee’s upcoming indoor mask mandate lift scheduled for March 12 and discussed taking a measured approach as an essential service provider by maintaining the current Covid-19 practices and procedures and revisiting changes in another month. However, Manager Sidhu did approve public use of the Aqua Conference Room outside of business hours without mask or capacity restrictions. Manager Sidhu then asked the board how they would like to proceed with board meetings and the commission agreed to keep policies as is and revisit changes to the policy in April. Commissioner Lindquist also recommended adding new language to meeting communications to emphasize that Skagit PUD is an essential service provider and will therefore maintain current Covid practices and procedures.

NEW BUSINESS
None.

INFORMATION
9. Judy Reservoir Data Report
10. Recent News Article
11. InPipe Webinar: Meeting the Future with Innovation

COMMISSIONER COMMENTS
Commissioner Kornegay highlighted the Skagit Farm to Pint Fest Roadshow, which is sponsored in part by Skagit PUD, taking place during the month of April.

ADJOURNMENT
Having no further business to come before the board, Commissioner Lindquist moved for adjournment. The motion passed, and the March 8, 2022, meeting was adjourned at 6:01 p.m.

ATTEST

Joe Lindquist, President

Andrew Miller, Secretary

Germaine Kornegay, Vice President
March 22, 2022

Board of Commissioners
Public Utility District No. 1 of Skagit County
1415 Freeway Drive
Mount Vernon, WA 98273

RE: Project Acceptance

Name of Project: Mount Vernon High School Old Main Building
Reference: C.O. #5091  Project #3823
Location: Mount Vernon
Developer: Mount Vernon School District
Contractor: Interwest Construction Inc.

Commissioners:

The District has approved the plans and specifications and has inspected the installation of the new water plant within the above project. The Engineering Department has received satisfactory pressure and bacteriological test results. All documentation for this project has been completed.

I recommend that the Commission accept this project.

Respectfully submitted,

Mark C. Handzlik, P.E. Engineering Manager

Enclosures: Map

cc: George Sidhu, P.E., General Manager
    Michael E. Demers, Engineering Technician
This map was created from available public records and existing map sources, not from field surveys. While great care was taken in this process, maps from different sources rarely agree as to the precise location of geographic features. The relative positioning of map features to one another results from combining different map sources without field verification.

The PUD #1 of Skagit County disclaims any warranty of merchantability or warranty of fitness of this map for any particular purpose, either expressed or implied. No representation or warranty is made concerning the accuracy, currency, completeness or quality of data depicted on this map. Any user of this map assumes all responsibility for use thereof, and further agrees to hold the PUD #1 of Skagit County harmless from any damage, loss, or liability arising from the use of this map.
March 22, 2022

Board of Commissioners
Public Utility District No. 1 of Skagit County
1415 Freeway Drive
Mount Vernon, WA 98273

RE: Project Acceptance

Name of Project: QUALITY SEAFOOD
Reference: C.O. #5106  Project #3839
Location: Burlington
Developer: Quality Seafood Service LLC
Contractor: Welch Brothers Construction Inc.

Commissioners:

The District has approved the plans and specifications and has inspected the installation of the new water plant within the above project. The Engineering Department has received satisfactory pressure and bacteriological test results. All documentation for this project has been completed.

I recommend that the Commission accept this project.

Respectfully submitted,

Mark C. Handzlik, P.E.
Engineering Manager

sp
Attachment: Map

cc: George Sidhu, P.E., General Manager
    Michael E. Demers, Engineering Technician
This map was created from available public records and existing map sources, not from field surveys, where large areas of Skagit County have no map data. While great care was taken in this process, maps from different sources rarely agree as to the precise location of geographic features. The relative positioning of map features to one another results from combining different map sources without field verification.

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Quality Seafoods Burlington
Project Acceptance Map

Installed:
- 30" Line Extension
- Hydrant

Installed:
- Hydrant
- Fire Service
- Domestic Meter
- Irrigation Deduct Meter

Hydrant
Meters
Domestic
Fire
Irrigation

Existing Main
Mains Awaiting Acceptance

Parcels

NAD 1983 StatePlane Washington North FIPS 4601 Feet
Author: wilson
2/7/2022

0 50 100 Feet

0 50 100 Feet
We, the undersigned Board of Commissioners of Public Utility District No. 1 of Skagit County, Washington, do hereby certify that the merchandise and/or services hereinafter specified have been received and are hereby approved for payment in the amount of $675,494.49 this 15th day of March, 2022.

The total is comprised of the following:

Accounts Payable voucher No. from 23102 through 23140 in the amount of $390,175.77, Electronic Funds Transfer in the amount of $80,777.28.
Payroll Electronic Funds Transfers and checks No. 036149 through 036233 in the amount of $204,541.44.

Attest:  

Date: 03/14/2022

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March 16 Elevation: 455.58 (ft)
Change in Elevation: (0.42)
Spillway Elevation: 465.10
Stream Inflow YTD: 191.07 MG
Skagit River YTD: 0.00 MG