

Public Utility District No. 1 of Skagit County  
2022 Consulting Services SOQ

Public Utility District No. 1 of Skagit County (“PUD”) hereby solicits Statements of Qualification (SOQ) from firms possessing the required experience and resources needed to assist the PUD in evaluating, designing, installing, equipping, and maintaining security systems for its current assets within Skagit County. The PUD intends to form a long-term relationship with the selected consultant.

The PUD operates Skagit County's largest water system, providing water to approximately 80,000 people every day. The cities of Mount Vernon, Burlington, and Sedro-Woolley receive the majority of the PUD's water. Due to public demand for quality water, the PUD also provides service to unincorporated and remote county areas. The PUD's service area includes part of Fidalgo Island at the west end of the county and extends as far east as Marblemount. From north to south, the PUD's service area starts in Alger/Lake Samish and extends south to Conway. Multiple tanks, pumps, and buildings are operated and maintained throughout the PUD's system. These facilities have a networked SCADA system that relies on PUD-owned fiber-optic network, private cellular networks, broadband, satellite, and radio communications. Security for all these assets is imperative to the success of the PUD's mission to provide our customers with high-quality water services at an affordable price.

Services to be provided may include but are not limited to:

1. Evaluation of the existing PUD system. Identify what type of security is appropriate at different locations and how to best meet the PUD's security needs.
2. Design of security systems. Design security systems for a wide range of assets. Security systems should be provided for the PUD's new headquarters building and many remote sites. The systems should also allow staff to monitor sites in real-time remotely.
3. Supply and installation of proposed systems. The PUD is interested in the firm's ability to procure and install security components such as cameras, card swipe door hardware, locks and cores, and the necessary panels and controls to operate the equipment and install the selected security systems. And integration with existing SCADA and Lenel systems.
4. Maintaining security systems. The PUD is interested in a firm's ability to continue to provide support for purchased systems and equipment.
5. Building management system. Describe your firm's experience creating and maintaining a building management system and provide references.

Statements of Qualifications must clearly demonstrate the ability of the respondent firm(s) in the following Significant Evaluation Factors:

Cover Page (maximum 1 page).

General Information (maximum of 3 pages):

- Overview of Firm (History, Mission, Vision, and Goals)
- Proximity to Skagit County
- Long-term customer relationship approach and the value your firm provides

Specific Information (maximum of 5 pages) as described above:

- Experience of the firm. Provide examples and references of five client solutions with varying levels of service provided by your firm.
- Qualifications of the staff.
- Brief description of preferred equipment provider for standard equipment installed.

**NOTE:** Submittals must include a cover page and include the firm's General Information. SOQ will be a maximum of 9 pages.

The PUD will score and rank each firm based on the evaluation factors listed above and the PUD's needs. The PUD will then enter into an agreement with the top-ranked firm. A specific scope of work will be written for each project during the year, and the PUD will conduct contract negotiations with top-ranked firms on a rotating basis. The number of firms selected will be at the PUD's discretion. The PUD is committed to a program of equal opportunity. Minority and women-owned businesses are encouraged to apply. Statements of Qualifications will be kept on file for the calendar year 2022 or longer at the PUD's discretion.

Firms desiring consideration shall submit one (1) PDF file of Statement of Qualifications to Contract Coordinator, Catherine Price, [Price@SkagitPUD.org](mailto:Price@SkagitPUD.org), by 5 p.m. on Wednesday, January 12, 2022.

For project-specific questions, please contact Capital Project Manager, Sam Shipp, P.E., at (360) 630-1547 or by email at [Shipp@SkagitPUD.org](mailto:Shipp@SkagitPUD.org).

Kevin Tate  
Acting General Manager